



**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 6**

**Regular Session Minutes  
Wednesday, February 21, 2018**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 2 p.m. on Wednesday, February 21, 2018 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Jim Boushka	Assistant Treasurer	Present
Commissioner Mary Lynne Gibbs	Secretary	Present

**2. Public comment**

NONE

**3. Employee recognition**

NONE

**4. LTFR/Community events**

NONE

**16. Update, discuss and/or take action on Fire Station 606**

- Update, discuss and/or take action on Agreement for the Provision of Nonstandard Retail Water Service between the District and West Travis County Public Utility Agency

Members of the Board heard from:

Commissioner Paula S. Barr, Board President

Commissioner Jefferson Howell, Vice President

Commissioner Jim Boushka, Assistant Treasurer  
CFO De Witt

**MOTION:** Approve the Agreement for the Provision of Nonstandard Retail Water Service between the District and West Travis County Public Utility Agency  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Jim Boushka, Assistant Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

#### **5. Election of officers for the Board of Commissioners**

Members of the Board heard from:  
Commissioner Paula S. Barr, Board President  
Commissioner Jim Boushka, Assistant Treasurer

**MOTION:** Agree that each Commissioners' specific professional background, skills and qualifications qualifies him/her to continue to serve at their present position beyond the two-year term limit and move that the term limit may be waived for all positions. The Board nominates Paula S. Barr as President, Jefferson Howell as Vice President, Jerry Stein as Treasurer, Jim Boushka as Assistant Treasurer and Mary Lynne Gibbs as Secretary of the Board of Commissioners of Travis County ESD No. 6.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Secretary  
**SECONDER:** Commissioner Jim Boushka, Assistant Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

**MOTION:** Approve that the officers nominated as President, Vice President, Treasurer, Assistant Treasurer and Secretary of the Board of Commissioners of Travis County ESD No. 6 be elected as presented.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Assistant Treasurer  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

#### **6. Approve the minutes of the Thursday, January 25 Regular Session**

**MOTION:** Approve the minutes of the Thursday, January 25, 2018 Regular Session as presented in Consent Item #6.

**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

#### **7. Update, discuss and/or take action on the January 2018 Financial Report**

Members of the Board heard from:  
Commissioner Jefferson Howell, Vice President  
Commissioner Jim Boushka, Assistant Treasurer

Financial Manager Smith

**MOTION:** Approve the January 2018 Financial Report as presented in Item #7.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

**8. Update, discuss and/or take action on January 2018 Bank Statements/Investments**

Members of the Board heard from:  
Financial Manager Smith

**MOTION:** Approve the January 2018 Bank Statements/Investments as presented in Item #8.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Assistant Treasurer  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

**9. Update, discuss and/or take action on expenditures over \$2,000**

Members of the Board heard from:  
Commissioner Jefferson Howell, Vice President  
Commissioner Jim Boushka, Assistant Treasurer  
Financial Manager Smith

**MOTION:** Approve non-recurring expenditures over \$2,000 as presented in Item #9.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Assistant Treasurer  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

**10. Approve Compass Bank Resolution designating authorized signators on the District checking account: Operating (Main) Account**

**RESULT:** **NOT NEEDED**

**11. Approve TexPool Resolution for authorized users on TexPool accounts**

**RESULT:** **NOT NEEDED**

**15. Discuss and take action to approve a tax resale deed for the sale of property foreclosed by the Travis Central Appraisal District non-payment of taxes**

Members of the Board heard from:  
Commissioner Jefferson Howell, Vice President  
Commissioner Jim Boushka, Assistant Treasurer  
CFO De Witt

**MOTION:** Approve tax resale deed for the sale of property foreclosed by the Travis Central Appraisal District non-payment of taxes as presented in Item #15.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Assistant Treasurer  
**SECONDER:** Commissioner Jerry Stein, Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

**16. Update, discuss and/or take action on Fire Station 606**

Members of the Board heard from:  
Commissioner Paula S. Barr, Board President  
Commissioner Jerry Stein, Treasurer  
Commissioner Jim Boushka, Assistant Treasurer  
Commissioner Mary Lynne Gibbs, Secretary  
Fire Chief Abbott  
Assistant Fire Chief Tess  
CFO De Witt  
Financial Manager Smith

**RESULT: DISCUSSED**

**12. Executive Session (No public discussion on these items)**

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

- A. *Tex Govt. Code §551.074: Deliberation about personnel matters*
- B. *Tex Govt. Code §551.071: Consult with attorneys – Regarding potential collaborative opportunities with other Travis County ESDs*
- C. *Tex Govt. Code §551.074: Personnel matters – Goals and objectives for Fire Chief*
- D. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

**RESULT: NO ACTION TAKEN**

**13. Update, discuss and/or take action on goals and objectives for Fire Chief**

**RESULT: NO ACTION TAKEN**

**14. Update, discuss and/or take action on Board Sub-Committees' work**

- Educational Committee report

- Update, discuss and/or take action on Citizen’s Education Forum (CEF) and Citizen’s Advisory Committee (CAC)
- Update, discuss and/or take action on Legislative Strategic Plan

**RESULT: NONE PRESENTED**

- City Relations Committee report

**RESULT: NONE PRESENTED**

**17. Update, discuss and/or take action on Wildland Fuels Management Program**

**RESULT: NONE PRESENTED**

**18. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)**

**RESULT: NONE PRESENTED**

- Update, discuss and identify back-up representative to ESDCC

**RESULT: TABLED**

**19. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities
- 2018 Annual SAFE-D Conference, February 22-24, 2018, Moody Gardens Hotel and Convention Center, Galveston

**RESULT: NONE PRESENTED**

**20. Update, discuss and/or take action on potential collaborative opportunities with other Travis County ESDs**

**RESULT: NONE PRESENTED**

**21. Update, discuss and/or take action on medical direction options**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**22. Fire Chief comments**

Members of the Board heard from:

Fire Chief Abbott

RESULT: DISCUSSED

**23. Commissioners concerns and future agenda items**

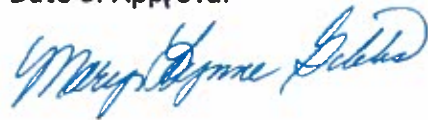
RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

3/21/18

Date of Approval



Mary Lynne Gibbs  
Secretary, Board of Commissioners