



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Wednesday, April 24, 2019

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Wednesday, April 24, 2019 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Secretary	Absent

2. Public comment

None presented.

3. LTFR/Community events

The Fire Chief reminded everyone of the upcoming Annual 2019 SpringFest to be held at the Hill Country Galleria on Saturday, April 27 from 11 a.m.-8 p.m. He also reported that the 9th Annual Public Safety Day will be held on Saturday, September 14 from 11 a.m.-3 p.m. at Lake Travis Elementary and that the Lake Travis Chamber of Commerce is hosting a 10-Year Leadership Lake Travis Alumni Reunion on Thursday, May 9 at Vintage Villas. Alumni from Lake Travis Fire Rescue include Commissioner Mary Lynne Gibbs, Fire Chief Robert B. Abbott, Cindy Taylor, Battalion Chief Jeremy Petersma and Lt. Adam Griggs.

4. Approve the minutes of the Thursday, March 28, 2019 Regular Session

MOTION:	Approve the minutes of the Thursday, March 28, 2019 Regular Session as presented in Consent Item #4.
RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Commissioner Jefferson Howell, Vice President
SECONDER:	Commissioner Jerry Stein, Treasurer
AYES:	Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs

ABSENT: Ana M. Guzmán

5. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
- Update, discuss and/or take action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Jerry Stein, Treasurer

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

RESULT: DISCUSSED

6. Update, discuss and/or take action on the March 2019 Financial Report

Members of the Board heard from:

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

Assistant Fire Chief Tess

Financial Manager Smith

MOTION: Approve the March 2019 Financial Report as presented in Item #6.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Commissioner Jefferson Howell, Vice President

SECONDER: Commissioner Jerry Stein, Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs

ABSENT: Ana M. Guzmán

7. Update, discuss and/or take action on the March 2019 Bank Statements/Investments

Members of the Board heard from:

Financial Manager Smith

MOTION: Approve the March 2019 Bank Statements/Investments as presented in Item #7.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Commissioner Jerry Stein, Treasurer

SECONDER: Commissioner Mary Lynne Gibbs, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs

ABSENT: Ana M. Guzmán

8. Update, discuss and/or take action on expenditures over \$2,000

Members of the Board heard from:

Commissioner Jefferson Howell, Vice President

Chief Financial Officer De Witt

Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #8.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

9. Update, discuss and/or take action on Station 606 Utility Conveyance Agreement between West Travis County Public Utility Agency and Travis County ESD No. 6

Members of the Board heard from:
Chief Financial Officer De Witt

MOTION: The Board moves for approval of a Utility Conveyance Agreement and a Permanent Waterline Easement to convey to the WTCPUA an easement across an additional 85 sq. ft. of the Station 606 property and to convey to the WTCPUA the water system infrastructure installed in easements across the Station 606 property that will provide water service to Station 606 and authorizes the Board President to sign once vetted by the District's attorney.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

10. Update, discuss and/or take action on Agreement between Travis County ESD No. 6 and Pediatric Emergency Standards

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Assistant Fire Chief Tess

MOTION: The Board approves the Agreement between Travis County ESD No. 6 and Pediatric Emergency Standards and authorizes the Board President to sign once vetted by the District's attorney.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

11. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of

Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

A. *Tex Govt. Code §551.074: Deliberation about personnel matters*

B. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

12. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioners Paula S. Barr, President

Commissioner Jefferson Howell, Vice President

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

RESULT: DISCUSSED

- City Relations Committee report

Members of the Board heard from:

Fire Chief Abbott

RESULT: DISCUSSED

13. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:

Commissioner Paula S. Barr, President

RESULT: DISCUSSED

14. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:

Commissioner Paula S. Barr, President

RESULT: DISCUSSED

15. Fire Chief Report

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott

RESULT: DISCUSSED

16. Commissioners concerns and future agenda items

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

5/23/19

Date of Approval



Jerry Stein

Treasurer, Board of Commissioners