



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, April 27, 2017

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, April 27, 2017 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Jim Boushka	Assistant Treasurer	Absent
Commissioner Mary Lynne Gibbs	Secretary	Present

2. Public comment

NONE

11. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
- Update, discuss and/or take action on Legislative Strategic Plan

Members of the Board heard from:
Legislative Education Consultant Gib Lewis
Legislative Education Consultant Debbie Mitchell
Commissioner Paula S. Barr, Board President

3. Employee recognition

The Fire Chief recognized staff for their work on the annual audit. He also mentioned that the advanced EMT class will be heading to San Antonio soon for their clinical training. The Chief also commended Captain Trubee for his communication efforts with Travis County Precinct 2 Commissioner Brigid Shea on a means of egress issue.

Board President Paula S. Barr and the Fire Chief recognized General Manager Debbie Gernes on all of her career accomplishments and her retirement from Travis County Water and Control Improvement District No. 17.

4. LTFR/Community events

Wildfire Specialist Boettner reported on the upcoming Lakeway Wildfire Preparedness Day to be held on Saturday, May 6. The Fire Chief spoke on the STAR Flight media event held at Mansfield Dam that LTFR participated in.

The Fire Chief mentioned that the McArthurs Lakeway Golf Classic is planned for Wednesday, May 24 in conjunction with the LTFR Community Foundation. He also reminded everyone of the 10th Annual 2017 SpringFest scheduled to be held on Saturday, April 29 from 11 a.m. to 7 p.m. at the Hill Country Galleria.

5. Approve the minutes of the Thursday, March 23, 2017 Regular Session

MOTION: Approve the minutes of the Thursday, March 23, 2017 Regular Session as presented in Consent Item #5.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

7. Update, discuss and/or take action on the March 2017 Financial Report

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve the March 2017 Financial Report as presented in Item #7.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Secretary
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

8. Update, discuss and/or take action on March 2017 Bank Statements/Investments

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve March 2017 Bank Statements/Investments as presented in Item #8.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Secretary
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

9. Update, discuss and/or take action on expenditures over \$2,000

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #9.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

11. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on the Citizen's Education Forum (CEF)

Members of the Board heard from:
Commissioner Paula S. Barr, Board President
Commissioner Jerry Stein, Board Treasurer
Commissioner Mary Lynne Gibbs, Board Secretary

RESULT: DISCUSSED

- Update, discuss and/or take action on the Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, Board President
Commissioner Jerry Stein, Board Treasurer
Commissioner Mary Lynne Gibbs, Board Secretary

RESULT: DISCUSSED

- City Relations Committee report

Members of the Board heard from:
Commissioner Paula S. Barr, Board President

RESULT: NONE PRESENTED

12. Update, discuss and/or take action on Wildland Fuels Management Program

Members of the Board heard from:
Commissioner Paula S. Barr, Board President
Lieutenant Griggs
Wildfire Specialist Boettner

MOTION: Approve the Interlocal Agreement for Fire Prevention and Mitigation Services between Lake Travis Fire Rescue and the City of West Lake Hills as presented in Item #12 and authorizes the Board President to sign the agreement.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

14. Discuss and take action to approve a tax resale deed for the sale of property foreclosed by the Travis Central Appraisal District for non-payment of taxes

Members of the Board heard from:
CFO De Witt

MOTION: Authorizes the Board President to sign a tax resale deed for the sale of property foreclosed by the Travis Central Appraisal District for non-payment of taxes as presented in Item #14.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jefferson Howell, Jim Boushka

15. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, Board President

RESULT: DISCUSSED

16. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, Board President

RESULT: DISCUSSED

6. Discuss and accept the Audit for Fiscal Year 2016 (Financial Statements for the Year Ended September 30, 2016 and Independent Auditors' Report by Maxwell, Locke and Ritter, LLP)

Members of the Board heard from:
Jimmy Romell, Maxwell, Locke and Ritter, LLP
Commissioner Paula S. Barr, Board President
Commissioner Jerry Stein, Board Treasurer
Fire Chief Abbott
CFO De Witt

MOTION: Accepts the Audit for Fiscal Year 2016 as presented in Item #6.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Jim Boushka

10. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

- A. *Tex Govt. Code §551.074: Deliberation about personnel matters*
- B. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

13. Update, discuss and/or take action on planning process for District's next station

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

17. Fire Chief comments

Members of the Board heard from:
Fire Chief Abbott


RESULT: DISCUSSED

18. Commissioners concerns and future agenda items

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

5/25/17
Date of Approval


Mary Lynne Gibbs
Secretary, Board of Commissioners