



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Regular Session Minutes Thursday, June 27, 2019

#### **1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:05 p.m. on Thursday, June 27, 2019 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Absent
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Secretary	Absent

#### **2. Public comment**

*Captain Mike Del Castillo, Lake Travis Firefighters Association Local 4117 Vice President, introduced himself to the Board of Commissioners.*

#### **3. Employee Recognition**

*The Fire Chief recognized Captain Glenn Trubee and Lieutenant Chad Huff for completing their Basic Peace Officer training and also commended those who covered their positions when they were away at school for 21 weeks. He congratulated Firefighters John Hagerty, Jeffrey Kimbrell and Adam Jones are now cleared paramedics.*

*The Fire Chief honored Lake Travis Fire Rescue Lieutenant Chris Wood with an Individual Citation and Justin LaPree, Austin Fire Department Firefighter, with an Individual Citation for their off-duty life-saving actions on March 14, 2019 at the scene of a downed plane in Lakeway.*

#### **4. LTFR/Community events**

*The Fire Chief reported that Public Safety Day would be held Saturday, September 14, and Probationary Firefighter Badge Pinning Ceremonies would be held August 29 and November 15.*

**5. Approve the minutes of the Thursday, May 23, 2019 Regular Session**

**MOTION:** Approve the minutes of the Thursday, May 23, 2019 Regular Session as presented in Consent Item #5.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Paula S. Barr, President  
**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs  
**ABSENT:** Jerry Stein, Ana M. Guzmán

**6. Update, discuss and/or take appropriate action on Board Sub-Committees' work**

- Educational Committee report
  - Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jefferson Howell, Vice President  
Chief Financial Officer De Witt  
Financial Manager Smith  
Legislative Educational Consultant Gib Lewis  
Legislative Educational Consultant Debbie Mitchell

**RESULT:** **DISCUSSED**

**7. Update, discuss and/or take appropriate action on the May 2019 Financial Report**

Members of the Board heard from:  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Financial Manager Smith

**MOTION:** Approve the May 2019 Financial Report as presented in Item #7.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs  
**ABSENT:** Jerry Stein, Ana M. Guzmán

**8. Update, discuss and/or take appropriate action on the May 2019 Bank Statements/Investments**

Members of the Board heard from:  
Financial Manager Smith

**MOTION:** Approve the May 2019 Bank Statements/Investments as presented in Item #8.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer

**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs  
**ABSENT:** Jerry Stein, Ana M. Guzmán

**9. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Commissioner Jefferson Howell, Vice President  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Fire Chief Abbott  
Financial Manager Smith

**MOTION:** Approve non-recurring expenditures over \$2,000 as presented in Item #9.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer  
**SECONDER:** Commissioner Jefferson Howell, Vice Present  
**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs  
**ABSENT:** Jerry Stein, Ana M. Guzmán

**10. Update and discuss Lake Austin property tax exemption repeal**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jefferson Howell, Vice President  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Chief Financial Officer De Witt  
Financial Manager Smith

**RESULT:** **DISCUSSED**

**11. Discuss upcoming planning process for District's future strategic service goals, their prioritization and how to achieve them**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott

**RESULT:** **DISCUSSED**

**12. Executive Session (No public discussion on these items)**

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

*A. Tex Govt. Code §551.074: Deliberation about personnel matters*

*B. Tex Gov't Code §551.071: Consultation with attorneys – Collective bargaining process*

*C. Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

**RESULT: NO ACTION TAKEN**

**13. Update, discuss and/or take appropriate action on Notice for Collective Bargaining for a Renewal CBA from the Association (Lake Travis Firefighter's IAFF Local 4117)**

- Discuss and/or take appropriate action to appoint agent(s) for representation in bargaining meetings in connection with the negotiation for a renewal CBA, with any tentative CBA agreement subject to final approval by the Board of Commissioners
- Discuss and/or take appropriate action on goals and procedures for Collective Bargaining Process

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Jefferson Howell, Vice President

Commissioner Mary Lynne Gibbs, Assistant Treasurer

**MOTION:** Appoint Littler Mendelson, PC, and John Harper III, Shareholder, as the District's agents/s for representation in upcoming bargaining meetings in connection with the negotiation for a renewal CBA. The District will assign internal District resources to the bargaining sessions as needed. Any tentative CBA agreement will be subject to final approval by the Board of Commissioners.

**RESULT: ADOPTED (UNANIMOUS)**

**MOVER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer

**SECONDER:** Commissioner Jefferson Howell, Vice Present

**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs

**ABSENT:** Jerry Stein, Ana M. Guzmán

**14. Update, discuss and/or take appropriate action on Board Sub-Committees' work**

- Educational Committee report
- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioners Paula S. Barr, President

Commissioner Mary Lynne Gibbs, President

Fire Chief Abbott

**RESULT: DISCUSSED**

**15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:

Commissioner Paula S. Barr, President

Fire Chief Abbott

**RESULT: DISCUSSED**

**16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**17. Fire Chief Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Fire Chief Abbott  
Assistant Fire Chief Tess

**RESULT: DISCUSSED**

**18. Commissioners concerns and future agenda items**

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

7/30/19

Date of Approval

Mary Lynne Gibbs

Mary Lynne Gibbs  
Assistant Treasurer, Board of Commissioners