



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Regular Session Minutes Tuesday, July 30, 2019

#### 1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:02 p.m. on Tuesday, July 30, 2019 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Secretary	Absent

#### 2. Public comment

*None presented.*

#### 3. LTFR/Community events

*The Fire Chief reported that Public Safety Day would be held Saturday, September 14, and Probationary Firefighter Badge Pinning Ceremonies would be held August 29 and November 15. The Bee Cave Police Department officers and Lake Travis Fire Rescue firefighters will participate in the Annual 9/11 Stair Climb on Wednesday, September 11 at the Hill Country Galleria.*

#### 4. Approve the minutes of the Thursday, June 27, 2019 Regular Session

**MOTION:** Approve the minutes of the Thursday, June 27, 2019 Regular Session as presented in Consent Item #4.

**RESULT:** **ADOPTED (UNANIMOUS)**

**MOVER:** Commissioner Jefferson Howell, Vice President

**SECONDER:** Commissioner Jerry Stein, Treasurer

**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein

**ABSENT:** Mary Lynne Gibbs, Ana M. Guzmán

**5. Update, discuss and/or take appropriate action on Board Sub-Committees' work**

- Educational Committee report
- Update, discuss and/or take appropriate action on Legislative Strategic Plan

**RESULT: NONE PRESENTED**

**6. Receive status report and discuss Bentree RV Resorts off of Hamilton Pool Road**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Residents of Stagecoach Ranch Subdivision

**7. Update, discuss and/or take appropriate action on the June 2019 Financial Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Financial Manager Smith

**MOTION:** Approve the June 2019 Financial Report as presented in Item #7.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jerry Stein, Treasurer  
**SECONDER:** Commissioner Jefferson Howell, Vice President  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs  
**ABSENT:** Ana M. Guzmán

**8. Update, discuss and/or take appropriate action on the June 2019 Bank Statements/Investments**

Members of the Board heard from:  
Financial Manager Smith

**MOTION:** Approve the June 2019 Bank Statements/Investments as presented in Item #8.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer  
**SECONDER:** Commissioner Jefferson Howell, Vice President  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs  
**ABSENT:** Ana M. Guzmán

**9. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Financial Manager Smith

**MOTION:** Approve non-recurring expenditures over \$2,000 as presented in Item #9.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer  
**SECONDER:** Commissioner Jerry Stein, Treasurer

**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs  
**ABSENT:** Ana M. Guzmán

**10. Discuss FY 2020 Preliminary 10-Year Financial Plan and Capital Improvement Plan**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jefferson Howell, Vice President  
Commissioner Jerry Stein, Treasurer  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Fire Chief Abbott  
Chief Financial Officer De Witt  
Financial Manager Smith

**RESULT: DISCUSSED**

**11. Update, discuss and/or take appropriate action on Truth-in-Taxation process**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jefferson Howell, Vice President  
Commissioner Jerry Stein, Treasurer  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Administrative Manager Marczynski

- Review tentative preliminary 2019 Tax Planning Calendar
- Authorize CFO to calculate, approve and publish the Effective and Rollback Tax Rates

**MOTION:** Authorize the CFO to calculate, approve and publish the Effective and Rollback Tax Rates.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jerry Stein, Treasurer  
**SECONDER:** Commissioner Jefferson Howell, Vice President  
**AYES:** Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs  
**ABSENT:** Ana M. Guzmán

**12. Executive Session (No public discussion on these items)**

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

- Tex Govt. Code §551.074: Deliberation about personnel matters*
- Tex Gov't Code §551.071: Consultation with attorneys – Collective bargaining process*
- Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

**RESULT: NO EXECUTIVE SESSION NEEDED**

**13. Update, discuss and/or take appropriate action on Notice for Collective Bargaining for a Renewal CBA from the Association (Lake Travis Firefighter's IAFF Local 4117)**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott

**RESULT: DISCUSSED**

**14. Update, discuss and/or take appropriate action on Board Sub-Committees' work**

- Educational Committee report
  - Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:  
Commissioner Mary Lynne Gibbs, Assistant Treasurer

**RESULT: DISCUSSED**

**15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**17. Fire Chief Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jefferson Howell, Vice President  
Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott  
Assistant Fire Chief Tess

**RESULT: DISCUSSED**

**18. Commissioners concerns and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Mary Lynne Gibbs, Assistant Treasurer  
Assistant Fire Chief Tess

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

8/22/19  
Date of Approval



Mary Lynne Gibbs  
Assistant Treasurer, Board of Commissioners