



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, August 17, 2017

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, August 17, 2017 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Jim Boushka	Assistant Treasurer	Present
Commissioner Mary Lynne Gibbs	Secretary	Present

2. Public comment

NONE

17. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
- Update, discuss and/or take action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, Board President
Legislative Educational Consultant Gib Lewis
Legislative Educational Consultant Debbie Mitchell

15. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board

of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

A. *Tex Govt. Code §551.074: Deliberation about personnel matters*

B. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

3. Employee recognition

Board President Paula S. Barr thanked Legislative Educational Consultants Gib Lewis and Debbie Mitchell for all their help during the 85th Regular and Special Legislative Sessions.

4. LTFR/Community events

The Fire Chief reported that Lake Travis Fire Rescue firefighters would participate in the 9/11 Stair Climb with the Bee Cave Police Department on Monday, September 11, 2017 at the Hill Country Galleria at 7:46 a.m. He mentioned that there would be an ESD Experience Day for the Travis County Commissioners on Wednesday, September 13 at the Oak Hill Fire Department Training Center. He also reminded everyone of the upcoming 8th Annual Public Safety Day to be held on Saturday, October 28, 2017 from 11 a.m.-3 p.m.

14. Update, discuss and/or take action on District's FY 2018 Benefit Plans: Medical, Dental, Vision, Life (Basic and Optional) and Long-Term Disability

Members of the Board heard from:

Commissioner Paula S. Barr, Board President

Commissioner Jefferson Howell, Board Vice President

Commissioner Jerry Stein, Board Treasurer

Commissioner Jim Boushka, Board Assistant Treasurer

Commissioner Mary Lynne Gibbs, Secretary

Administrative Manager Marczynski

Brent Howell, Watkins Insurance

MOTION: Accepts the FY 2018 recommendations of United Healthcare for Medical, Dental and Vision; MetLife for Life (Basic and Optional) and Hartford for Long-Term Disability as presented by staff in Item #14.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Commissioner Mary Lynne Gibbs, Secretary

SECONDER: Commissioner Jim Boushka, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

5. Approve the minutes of the Thursday, June 22, 2017 Regular Session

MOTION: Approve the minutes of the Thursday, July 27, 2017 Regular Session as presented in Consent Item #5.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Mary Lynne Gibbs, Secretary
SECONDER: Commissioner Jim Boushka, Assistant Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

6. Update, discuss and/or take action on the July 2017 Financial Report

Members of the Board heard from:
Commissioner Jefferson Howell, Board Vice President
Commissioner Jim Boushka, Board Assistant Treasurer
Financial Manager Smith

MOTION: Approve July 2017 Financial Report as presented in Item #6.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

7. Update, discuss and/or take action on July 2017 Bank Statements/Investments

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve June 2017 Bank Statements/Investments as presented in Item #7.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

8. Update, discuss and/or take action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Jim Boushka, Assistant Treasurer
Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #8.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jim Boushka, Assistant Treasurer
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

9. Update, discuss and/or take action on proposal of ad valorem tax rates for 2017

- Effective and rollback tax rates and publication
- Proposed tax rate for 2017

- Record Vote (Note – If proposed rate exceeds the rollback or effective rate, whichever is lower, Board must take a Record Vote)

Members of the Board heard from:
CFO De Witt

MOTION: Proposes that the property taxes be increased by the adoption of a total tax rate for 2017 of ten cents (\$0.10) per one hundred dollars (\$100.00) of taxable value with the tax rate for Debt Service of \$0.0033 per one hundred dollars (\$100.00) of taxable value and the tax rate for Maintenance and Operations (M&O) of \$0.0967 per one hundred dollars (\$100.00) of taxable value, and that these proposed tax rates be placed as an action item on the agenda of a meeting of the Board of Commissioners to be held in September 2017.

RESULT: ADOPTED (RECORD VOTE)

MOVER: Commissioner Jefferson Howell, Vice President

SECONDER: Commissioner Jim Boushka, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

10. Update, discuss and/or take action on scheduling two public hearings regarding the proposed tax rate for 2017 and the meeting to vote on adoption of proposed tax rate for 2017. (Note – if motion passes (above), Board must schedule two public hearings regarding the proposed tax rate for 2017 and the meeting to vote on adoption of proposed tax rate)

- Review tentative 2017 planning schedule
- Record Vote

Members of the Board heard from:
CFO De Witt

MOTION: Approves the scheduling of two public hearings and the meeting at which the Board will vote on the adoption of the proposed tax rates. The Board orders two Public Hearings as per Truth-in-Taxation statutes, with the first Public Hearing to be held on Thursday, August 31, 2017 at 12 p.m., second Public Hearing to be held Thursday, September 14, 2017 at 5 p.m. and the meeting to vote on the adoption of the proposed ad valorem tax rates on Thursday, September 28, 2017 at 1 p.m.

RESULT: ADOPTED (RECORD VOTE)

MOVER: Commissioner Jerry Stein, Treasurer

SECONDER: Commissioner Mary Lynne Gibbs, Secretary

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

10. Discuss FY 2018 Preliminary 10-Year Financial Plan and Capital Improvement Plan

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Commissioner Jim Boushka, Assistant Treasurer

CFO De Witt

RESULT: DISCUSSED

11. Update, discuss and/or take action on District's future strategic service goals, their prioritization and how to achieve them

RESULT: NONE PRESENTED

12. Update and/or discuss FY 2018 Preliminary Budget (2017-2018)

RESULT: COVERED IN ITEM #10

16. Update, discuss and/or take action on appeal of stop work order

Members of the Board heard from:
Fire Chief Abbott

MOTION: Approves the appointment of five citizens of the District to the Appeals Committee recommended by the Fire Chief.

RESULT: ADOPTED (UNANIMOUS VOTE)

MOVER: Commissioner Jerry Stein, Treasurer

SECONDER: Commissioner Mary Lynne Gibbs, Secretary

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

17. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on the Citizen's Education Forum (CEF)
 - Update, discuss and/or take action on the Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Jim Boushka, Assistant Treasurer
Commissioner Mary Lynne Gibbs, Secretary
Fire Chief Abbott

RESULT: DISCUSSED

- City Relations Committee report

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott

RESULT: DISCUSSED

18. Update and discuss Legislative Session 85(R) House Bill 2504

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jerry Stein, Treasurer
Commissioner Jim Boushka, Assistant Treasurer
Financial Manager Smith

RESULT: DISCUSSED

19. Update, discuss and/or take action on Resolution 2017-04 Adopting Fees for Service

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jerry Stein, Treasurer
Commissioner Jim Boushka, Assistant Treasurer
Fire Chief Abbott
Assistant Fire Chief/Fire Marshal Tess
Captain Glenn Trubee

MOTION: Approves Resolution 2017-04 Adopting Fees for Service as presented.

RESULT: **ADOPTED (UNANIMOUS VOTE)**

MOVER: Commissioner Jefferson Howell, Vice President

SECONDER: Commissioner Jerry Stein, Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

20. Update, discuss and/or take action on Wildland Fuels Management Program

Members of the Board heard from:
Fire Chief Abbott
Assistant Fire/Fire Marshal Chief Tess
Wildfire Mitigation Specialist Boettner

RESULT: DISCUSSED

21. Update, discuss and/or take action on Fire Station 606

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott
CFO De Witt

22. Update, discuss and/or take action on agreement between grant writing consultant and the District

Members of the Board heard from:
Fire Chief Abbott

MOTION: Approves the agreement between grant writing consultant and the District and authorizes Board President to sign agreement after one item is resolved.
RESULT: **ADOPTED (UNANIMOUS VOTE)**
MOVER: Commissioner Mary Lynne Gibbs, Secretary
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Jim Boushka, Mary Lynne Gibbs

23. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

- Update, discuss and identify back-up representative to ESDCC

RESULT: **TABLED**

24. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

RESULT: **NONE PRESENTED**

25. Fire Chief comments

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jerry Stein, Treasurer
Commissioner Jim Boushka, Assistant Treasurer
Fire Chief Abbott

RESULT: **DISCUSSED**

26. Commissioners concerns and future agenda items

RESULT: **NONE PRESENTED**

ADJOURN

Approved by the Board of Commissioners:

9/28/17
Date of Approval

Mary Lynne Gibbs

Mary Lynne Gibbs
Secretary, Board of Commissioners