



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Special Session Minutes Friday, September 7, 2018

#### **1. Call to Order**

With a quorum present, the special session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 12:30 p.m. on Friday, September 7, 2018 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer/Secretary	Absent
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Board Member	Absent

#### **2. Public comment**

None presented.

#### **3. Discuss and take action on deletion of Section CC of Travis County ESD No. 6 Fire Code Ordinance 2015-01**

Members of the Board heard from:  
Lt. Glenn Trubee

**MOTION:** Approve the deletion of Section CC of Travis County ESD No. 6 Fire Code Ordinance 2015-01.  
**RESULT:** **ADOPTED (UNANIMOUS)**  
**MOVER:** Commissioner Jefferson Howell, Vice President  
**SECONDER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer  
**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs  
**ABSENT:** Jerry Stein, Ana M. Guzmán

#### **4. Update, discuss and /or take action on Station 606**

- Approve contract award for the construction of Station 606

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Jefferson Howell, Vice President

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

Asst. Fire Chief Tess

Chief Financial Officer De Witt

Financial Manager Smith

**MOTION:** I move to waive the irregularity in the inadvertent submission by Workman Commercial of a bid bond that pertains to a different project, to determine Workman Commercial to be the lowest responsible bidder, to accept Workman Commercial's proposal for the project including the following alternatives: No. 6 (\$10,100) for a total bid price of \$3,159,100; and to authorize the preparation of a contract for the work incorporating the Workman Commercial proposal and the terms and conditions provided in the invitation to bid, and authorize the Board President to execute such contract.

**RESULT:** **ADOPTED (UNANIMOUS)**

**MOVER:** Commissioner Mary Lynne Gibbs, Assistant Treasurer

**SECONDER:** Commissioner Jefferson Howell, Vice President

**AYES:** Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs

**ABSENT:** Jerry Stein, Ana M. Guzmán

##### **5. Executive Session (No public discussion on these items)**

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

A. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

**RESULT:** **EXECUTIVE SESSION NOT NEEDED**

##### **6. Update, discuss and /or take action on Station 606**

- Approve contract award for the construction of Station 606

**RESULT:** **NOT NEEDED**

##### **7. Commissioners concerns and future agenda items**

**RESULT:** **DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

9/7/2018  
Date of Approval



Mary Lynne Gibbs  
Assistant Treasurer, Board of Commissioners