



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Special Session Minutes
Thursday, September 14, 2017

1. Call to Order

With a quorum present, the special session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 4:00 p.m. on Thursday, September 14, 2017 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Absent
Commissioner Jim Boushka	Assistant Treasurer	Present
Commissioner Mary Lynne Gibbs	Secretary	Present

2. Public comment

NONE

5. Approve resolution authorizing individual Board members to execute the Compass Bank Resolution designating authorized signators on checking account (Record Vote)

Members of the Board heard from:
Administrative Manager Marczynski

MOTION: Approve Resolution 2017-05 authorizing individual Board members to execute the Compass Bank Resolution designating authorized signators on checking account.
RESULT: **ADOPTED (RECORD VOTE)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs
ABSENT: Jerry Stein, Jim Boushka

6. Approve Compass Bank Resolution designating authorized signators on the District checking account: Operating (Main) Account

Members of the Board heard from:
Administrative Manager Marczynski

MOTION: Approve Compass Bank Resolution designating authorized signators on the District checking account: Operating (Main) Account.
RESULT: **ADOPTED (RECORD VOTE)**
MOVER: Commissioner Mary Lynne Gibbs, Secretary
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs
ABSENT: Jerry Stein, Jim Boushka

8. Update, discuss and/or take action on appeal of stop work order

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Mary Lynne Gibbs, Secretary
Fire Chief Abbott

RESULT: **DISCUSSED**

9. Update and discuss Legislative Session 85(R) House Bill 2504

- Update, discuss and/or take action on the Bylaws and Policies and Procedures of the Board of Commissioners

Members of the Board heard from:
Financial Manager Smith

MOTION: Approves Resolution 2017-06 for Fees of Office and Effective Date and authorizes Board President to sign the resolution.
RESULT: **ADOPTED (UNANIMOUS VOTE)**
MOVER: Commissioner Jim Boushka, Assistant Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jim Boushka, Mary Lynne Gibbs
ABSENT: Jerry Stein

MOTION: Approves Order No. 2017-01 for amending and providing an effective date for the Bylaws and Policies and Procedures of the Travis County Emergency Services District No. 6 Board of Commissioners and authorizes Board President to sign the order.
RESULT: **ADOPTED (UNANIMOUS VOTE)**
MOVER: Commissioner Jim Boushka, Assistant Treasurer
SECONDER: Commissioner Mary Lynne Gibbs, Secretary
AYES: Paula S. Barr, Jefferson Howell, Jim Boushka, Mary Lynne Gibbs
ABSENT: Jerry Stein

7. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

A. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

4. Update, discuss and/or take action on the District's contributions to the Travis County Emergency Services District No. 6 Firefighters' Relief and Retirement Fund

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Jim Boushka, Assistant Treasurer
Commissioner Mary Lynne Gibbs, Secretary
Financial Manager Smith

MOTION: Approves to keep rate of employer's contribution to Travis County Emergency Services District No. 6 Firefighters' Relief and Retirement Fund at 19.2%.

RESULT: **ADOPTED (UNANIMOUS VOTE)**

MOVER: Commissioner Jefferson Howell, Vice President

SECONDER: Commissioner Jim Boushka, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jim Boushka, Mary Lynne Gibbs

ABSENT: Jerry Stein

3. Update and discuss FY 2018 Preliminary 10-Year Financial Plan and Capital Improvement Plan

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Commissioner Jim Boushka, Assistant Treasurer
Fire Chief Abbott
CFO De Witt
Financial Manager Smith

RESULT: DISCUSSED

10. Commissioners concerns and future agenda items

RESULT: NONE PRESENTED

ADJOURN

Approved by the Board of Commissioners:

9/28/17
Date of Approval



Mary Lynne Gibbs
Secretary, Board of Commissioners