



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Wednesday, September 26, 2018

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Wednesday, September 26, 2018 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer/Secretary	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Board Member	Present

2. Public comment

None presented.

3. LTFR/Community events

The Fire Chief announced that the annual Public Safety Day was to be held on Saturday, October 20, 2018, the Citizen's Education Forum Graduation on Thursday, November 8 in the afternoon and the Promotional Badge Pinning Ceremony on Thursday, November 8 in the evening.

4. Approve the minutes of the Wednesday, August 22, 2018 Regular Session, Friday, September 7, 2018 Public Hearing, Friday, September 7, 2018 Special Session and the Thursday, September 13, 2018 Public Hearing

MOTION: Approve the minutes of the Wednesday, August 22, 2018 Regular Session, Friday, September 7, 2018 Public Hearing, Friday, September 7, 2018 Special Session and the Thursday, September 13, 2018 Public Hearing as presented in Consent Item #4.

RESULT: **ADOPTED (UNANIMOUS)**

MOVER: Commissioner Jefferson Howell, Vice President

SECONDER: Commissioner Mary Lynne Gibbs, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Mary Lynne Gibbs, Ana M. Guzmán

ABSTAIN: Jerry Stein

5. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on Legislative Strategic Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Legislative Educational Consultant Gib Lewis
Legislative Educational Consultant Debbie Mitchell

RESULT: DISCUSSED

6. Update, discuss and/or take action on Travis County Emergency Services medical direction

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Jerry Stein, Treasurer/Secretary
Fire Chief Abbott

RESULT: DISCUSSED

7. Update, discuss and/or take action on the August 2018 Financial Report

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Chief Financial Officer Jim De Witt
Financial Manager Smith

MOTION: Approve the August 2018 Financial Report as presented in Item #7.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer/Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

8. Update, discuss and/or take action on August 2018 Bank Statements/Investments

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve the August 2018 Bank Statements/Investments as presented in Item #8.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer/Secretary
SECONDER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

- Discuss and approve Reserve Transfers

Members of the Board heard from:

Commissioner Jerry Stein, Treasurer/Secretary
Financial Manager Smith

MOTION: Approve the \$2,805,815 investment transfers as presented in Item #8.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer/Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

MOTION: Move to commit \$8,992 of reserves for the District's earned vacation liability, to commit \$40,068 of reserves for the District's earned sick time liability, and to reduce the commitment for the District's net pension liability by \$2,289,253.

RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

9. Update, discuss and/or take action on expenditures over \$2,000

Members of the Board heard from:

Commissioner Jefferson Howell, Vice President
Commissioner Jerry Stein, Treasurer/Secretary
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #9.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer/Secretary
SECONDER: Commissioner Ana M. Guzmán, Board Member
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

10. Update, discuss and approve the Fiscal Year 2019 10-Year Financial and Capital Improvement Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Jerry Stein, Treasurer/Secretary
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Commissioner Ana M. Guzmán, Board Member
Fire Chief Abbott
Chief Financial Officer De Witt
Financial Manager Smith
Administrative Manager Jessica Marczynski

MOTION: Approve Fiscal Year 2019 10-Year Financial & Capital Improvement Plan as presented in

Item #10.

RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer/Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

11. Update, discuss and adopt the Fiscal Year 2019 Budget (2018-2019)

Members of the Board heard from:

Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Financial Manager Smith

MOTION: Adopt the Fiscal Year 2019 Budget as presented in Item #11.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jerry Stein, Treasurer/Secretary
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

12. Update, discuss and take action on setting the ad valorem tax rates for 2018

- Set 2018 tax rate for Maintenance and Operations
- Set 2018 tax rate for Debt Service
- Set total tax rate for 2018
- Record Vote

Members of the Board heard from:

Commissioner Jerry Stein, Treasurer/Secretary
Chief Financial Officer De Witt

MOTION: Move that the property tax rate be increased by the adoption of a tax rate of ten cents (\$0.10) for each hundred dollars (\$100) of taxable value, which is effectively a 5.3740% increase in the tax rate. Such tax rate is allocated \$0.0969 per \$100 valuation of the appraised property within the boundaries of the District for Maintenance and Operations. And \$0.0031 per \$100 valuation of the appraised property within the boundaries of the District for Debt Service as provided in the proposed Resolution to be signed by the Board President.

RESULT: ADOPTED (RECORD VOTE)
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

13. Resolution to approve, adopt and order the ad valorem tax rates for 2018

- Record Vote

Members of the Board heard from:

Commissioner Jerry Stein, Treasurer/Secretary
Commissioner Ana M. Guzmán, Board Member
Chief Financial Officer De Witt
Financial Manager Smith

MOTION: Approve Resolution 2018-02 to approve, adopt and order the ad valorem tax rates for 2018.

RESULT: **ADOPTED (RECORD VOTE)**

MOVER: Commissioner Jerry Stein, Treasurer

SECONDER: Commissioner Jefferson Howell, Vice President

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs, Ana M. Guzmán

14. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

- A. *Tex Govt. Code §551.074: Deliberation about personnel matters*
- B. *Tex Gov't Code §551.071: Consult with attorneys – Regarding potential collaborative opportunities with other Travis County ESDs*
- C. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: **NO EXECUTIVE SESSION NEEDED**

15. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioner Mary Lynne Gibbs, Assistant Treasurer

RESULT: **DISCUSSED**

- City Relations Committee report

Members of the Board heard from:

Fire Chief Abbott

RESULT: DISCUSSED

16. Update, discuss and/or take action on Station 606

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Chief Financial Officer De Witt

RESULT: DISCUSSED

17. Update, discuss and/or take action on Headquarters' safety and security renovations

Members of the Board heard from:
Assistant Fire Chief Rick Tess

RESULT: DISCUSSED

18. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

19. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NONE PRESENTED

20. Update, discuss and/or take action on potential collaborative opportunities with other Travis County ESDs

Members of the Board heard from:
Commissioner Paula S. Barr, Board President
Fire Chief Abbott

RESULT: DISCUSSED

21. Fire Chief comments

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

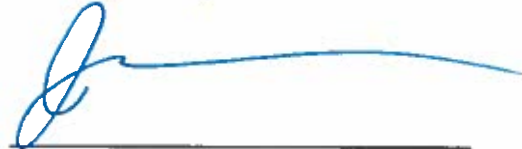
22. Commissioners concerns and future agenda items

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

10/23/18
Date of Approval



Jerry Stein
Treasurer/Secretary, Board of Commissioners