



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, October 23, 2018

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, October 23, 2018 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer/Secretary	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Board Member	Absent

2. Public comment

Firefighter Braden Frame spoke on behalf of the Lake Travis Firefighters Association Local 4117.

3. LTFR/Community events

The Fire Chief announced that the annual Public Safety Day that was to be held on Saturday, October 20, 2018, had been postponed due to the flooding event on Lake Travis. He also announced that the Citizen's Education Forum Graduation would be held on Thursday, November 8 in the afternoon and the Promotional Badge Pinning Ceremony would also be held that evening.

4. Approve the minutes of the Wednesday, September 26, 2018 Regular Session

MOTION:	Approve the minutes of the Wednesday, September 26, 2018 Regular Session as presented in Consent Item #4.
RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Commissioner Jefferson Howell, Vice President
SECONDER:	Commissioner Mary Lynne Gibbs, Assistant Treasurer
AYES:	Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT:	Ana M. Guzmán

5. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
- Update, discuss and/or take action on Legislative Strategic Plan

RESULT: NONE PRESENTED

6. Update, discuss and/or take action on Travis County Emergency Services medical direction

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

7. Update, discuss and/or take action on September 2018 Bank Statements/Investments

Members of the Board heard from:
Commissioner Jerry Stein, Treasurer/Secretary
Financial Manager Smith

MOTION: Approve the September 2018 Bank Statements/Investments as presented in Item #7.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer/Secretary
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

8. Update, discuss and/or take action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #8.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

11. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report

- Update, discuss and/or take action on Citizen’s Education Forum (CEF) and Citizen’s Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Mary Lynne Gibbs, Assistant Treasurer

RESULT: DISCUSSED

- City Relations Committee report

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

12. Update, discuss and/or take action on Station 606

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Chief Financial Officer De Witt

RESULT: DISCUSSED

13. Update, discuss and/or take action on Headquarters’ safety and security renovations

Members of the Board heard from:
Chief Financial Officer De Witt

RESULT: DISCUSSED

14. Update, discuss and/or take action on Wildland Fuels Management Program

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Lieutenant Adam Griggs

RESULT: DISCUSSED

15. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President

RESULT: DISCUSSED

16. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NONE PRESENTED

18. Fire Chief comments

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Fire Chief Abbott
Captain Glenn Trubee

RESULT: DISCUSSED

9. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

- A. *Tex Govt. Code §551.074: Deliberation about personnel matters*
- B. *Tex Gov't Code §551.071: Consult with attorneys – Regarding potential collaborative opportunities with other Travis County ESDs*
- C. *Tex Govt. Code §551.074: Personnel matters – Adjustment of non-CBA salary grade ranges*
- D. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

10. Discuss and/or take action on adjustment of non-CBA personnel salary grade ranges

Members of the Board heard from:
Chief Financial Officer De Witt

MOTION: Approve adjustment of non-CBA personnel salary grade ranges as presented by staff.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Mary Lynne Gibbs, Assistant Treasurer

AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

17. Update, discuss and/or take action on potential collaborative opportunities with other Travis County ESDs

RESULT: NONE PRESENTED

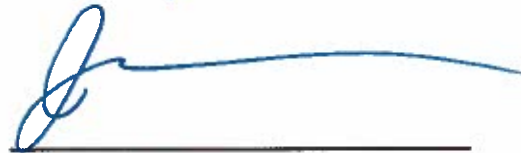
19. Commissioners concerns and future agenda items

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

11/29/18
Date of Approval



Jerry Stein
Treasurer/Secretary, Board of Commissioners