



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Monday, November 18, 2019

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:10 p.m. on Monday, November 18, 2019 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Secretary	Absent

2. Public comment

None presented.

3. Safety awareness

Assistant Fire Chief Rick Tess reminded everyone of good safety practices to use during the holiday season.

4. LTFR/Community events

Board President Paula S. Barr reminded everyone of the upcoming Badge Pinning Ceremony to be held on Thursday, December 12, 2019 at the Lakeway Activity Center at 6:30 p.m. She also reported that the joint Citizen's Advisory Committee/Citizen's Education Forum Holiday Meeting and Social will be held on Thursday, December 5 at the Sonesta Bee Cave Hotel.

5. Approve the minutes of the Thursday, October 24, 2019 Regular Session

MOTION: Approve the minutes of the Thursday, October 24, 2019 Regular Session in Consent Item #5.

RESULT: **ADOPTED (UNANIMOUS)**

MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSTAIN: Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

6. Update, discuss and/or take appropriate action on the October 2019 Bank Statements/Investments

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve the October 2019 Bank Statements/Investments as presented in Item #6.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

7. Update, discuss and/or take appropriate action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #7.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

8. Update, discuss and/or take appropriate action on the District's BBVA (Compass) commercial credit card agreement

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jerry Stein, Treasurer
Financial Manager Smith

MOTION: Approve the BBVA (Compass) commercial credit card agreement and once vetted by attorney authorize the Board President to sign the agreement.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

9. Approve BBVA (Compass) Bank Resolution designating authorized signators on a new account: Commercial Credit Card Money Market Account

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve the BBVA (Compass) Bank Resolution designating authorized signators on a new account: Commercial Credit Card Money Market Account as presented.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jerry Stein, Treasurer
SECONDER: Commissioner Jefferson Howell, Vice President
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

10. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

RESULT: NO EXECUTIVE SESSION NEEDED

11. Update, discuss and/or take appropriate action on Board Sub-Committee’s work

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Mary Lynne Gibbs, Assistant Treasurer

- Educational Committee report
 - Update, discuss and/or take appropriate action on Citizen’s Education Forum (CEF) and Citizen’s Advisory Committee (CAC)
 - Holiday CAC & CEF Meeting and Social, Thursday, December 5, 2019, Meridian 98, Sonesta Bee Cave Austin, 3-4:30 p.m.

RESULT: DISCUSSED

12. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

13. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

Members of the Board heard from:
Commissioner Paula S. Barr, President

- 2020 Annual SAFE-D Conference, February 20-22, 2020, Moody Gardens Hotel, Spa & Convention Center, Galveston
- Commissioner training opportunities

RESULT: DISCUSSED

14. Fire Chief comments

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott
Assistant Fire Chief Tess

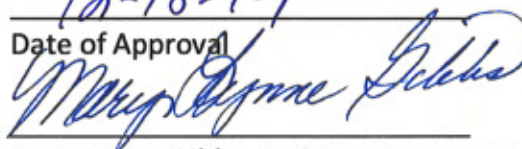
15. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

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Approved by the Board of Commissioners:

12-18-19
Date of Approval

Mary Lynne Gibbs, Assistant Treasurer