



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Wednesday, December 19, 2018

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:02 p.m. on Wednesday, December 19, 2018 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Suite #100, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jefferson Howell	Vice President	Present
Commissioner Jerry Stein	Treasurer/Secretary	Present
Commissioner Mary Lynne Gibbs	Assistant Treasurer	Present
Commissioner Ana M. Guzmán	Board Member	Absent

2. Public comment

Firefighter Braden Frame announced the new officers of the Lake Travis Firefighters Association Local 4117. They are President Braden Frame, Vice President Jeffrey Kimbrell and Treasurer Justin Miller. Board President Paula S. Barr recognized past president Jason Sawyer and past treasurer Nick Biagini for their years of service to the Association board.

3. LTFR/Community events

The Fire Chief reported on the Station 606 Groundbreaking Ceremony held on Tuesday, December 4.

4. Approve the minutes of the Thursday, November 29, 2018 Regular Session

MOTION:	Approve the minutes of the Tuesday, October 23, 2018 Regular Session as presented in Consent Item #4.
RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Commissioner Jefferson Howell, Vice President
SECONDER:	Commissioner Jerry Stein, Treasurer/Secretary
AYES:	Paula S. Barr, Jefferson Howell, Jerry Stein
ABSTAIN:	Mary Lynne Gibbs
ABSENT:	Ana M. Guzmán

5. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
- Update, discuss and/or take action on Legislative Strategic Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Fire Chief Abbott

RESULT: NONE PRESENTED

6. Update, discuss and/or take action on November 2018 Bank Statements/Investments

Members of the Board heard from:
Financial Manager Smith

MOTION: Approve the November 2018 Bank Statements/Investments as presented in Item #6.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Jefferson Howell, Vice President
SECONDER: Commissioner Jerry Stein, Treasurer/Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

7. Update, discuss and/or take action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Vice President
Commissioner Mary Lynne Gibbs, Assistant Treasurer
Fire Chief Abbott
Chief Financial Officer Jim De Witt
Financial Manager Smith
Captain Glenn Trubee

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #7.
RESULT: **ADOPTED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Assistant Treasurer
SECONDER: Commissioner Jerry Stein, Treasurer/Secretary
AYES: Paula S. Barr, Jefferson Howell, Jerry Stein, Mary Lynne Gibbs
ABSENT: Ana M. Guzmán

8. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Commissioners will consider the following items in Executive Session. The Board of Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Board of

Commissioners announces that the item will be considered in Executive Session. No action may be taken on any items considered during Executive Session.

A. *Tex Govt. Code §551.074: Deliberation about personnel matters*

B. *Tex Gov't Code §551.071: Consult with attorneys – Regarding potential collaborative opportunities with other Travis County ESDs*

C. *Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement*

D. *Tex Gov't Code §551.071: Consultation with attorneys – Regarding all matters authorized as by law*

RESULT: NO ACTION TAKEN

9. Update, discuss and/or take action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

RESULT: NO ACTION TAKEN

10. Update, discuss and/or take action on Board Sub-Committees' work

- Educational Committee report
 - Update, discuss and/or take action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Jefferson Howell, Vice President

Commissioner Jerry Stein, Treasurer

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

Financial Manager Sharon Smith

RESULT: DISCUSSED

- City Relations Committee report

Commissioner Paula S. Barr, President

Commissioner Jefferson Howell, Vice President

Commissioner Jerry Stein, Treasurer/Secretary

Commissioner Mary Lynne Gibbs, Assistant Treasurer

Fire Chief Abbott

RESULT: DISCUSSED

11. Update, discuss and/or take action on Station 606

- Groundbreaking Ceremony, Tuesday, December 4, 10 a.m.

Members of the Board heard from:
Assistant Fire Chief Tess

RESULT: DISCUSSED

12. Update, discuss and/or take action on Headquarters renovation

Members of the Board heard from:
Commissioner Jerry Stein, Treasurer/Secretary
Fire Chief Abbott
Assistant Fire Chief Tess
Financial Manager Smith

RESULT: DISCUSSED

13. Update, discuss and/or take action on Wildland Fuels Management Program

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott
Lieutenant Adam Griggs

RESULT: DISCUSSED

14. Update, discuss and/or take action on Travis County ESD Commissioners Council (ESDCC)

RESULT: DISCUSSED IN AGENDA ITEM #5

15. Update, discuss and/or take action on Texas State Association of Fire Emergency Districts (SAFE-D)

- 2019 Annual SAFE-D Conference, February 7-9, 2018, Frisco Convention Center
- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NONE PRESENTED

16. Update, discuss and/or take action on potential collaborative opportunities with other Travis County ESDs

RESULT: NONE PRESENTED

17. Update, discuss and/or take action on Travis County Emergency Services medical direction

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

18. Fire Chief comments

Members of the Board heard from:
Commissioner Jefferson Howell, Vice President
Fire Chief Abbott

RESULT: DISCUSSED

19. Commissioners concerns and future agenda items

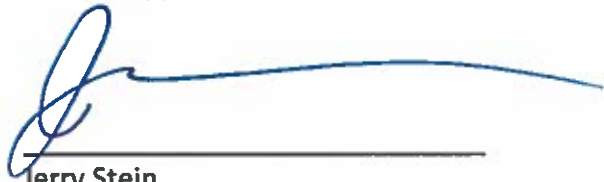
Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

1/24/19
Date of Approval



Jerry Stein
Treasurer/Secretary, Board of Commissioners