



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, November 19, 2020

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, November 19, 2020 via attendance by videoconference.

Commissioner Paula S. Barr	President	Present
Commissioner Mary Lynne Gibbs	Vice President	Absent
Commissioner Jim Boushka	Treasurer	Present
Commissioner Jefferson Howell	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief reported that Travis County has escalated to Stage 4 of the COVID-19 pandemic due to the number of cases increasing. The Austin Public Health website is a good source for pandemic information.

3. Public comment

None presented.

4. Approve the minutes of the Thursday, October 22, 2020 Regular Session

MOTION: Approve the minutes of the Thursday, October 22, 2020 Regular Session in Consent Item #4.

RESULT: **ADOPTED (UNANIMOUS)**

MOVER: Commissioner Jefferson Howell, Assistant Treasurer

SECONDER: Commissioner Jim Boushka, Treasurer

AYES: Paula S. Barr, Jim Boushka, Jefferson Howell, Jessica Clinton

ABSENT: Mary Lynne Gibbs

5. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Gib Lewis, Legislative Education Consultant
Debbie Mitchell, Legislative Education Consultant

RESULT: DISCUSSED

6. Update, discuss and/or take appropriate action on the October 2020 Bank Statements/Investments

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jim Boushka, Treasurer
Commissioner Jefferson Howell, Assistant Treasurer
Financial Manager Smith

MOTION: Approve the October 2020 Bank Statements/Investments as presented in Item #6.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jefferson Howell, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Jim Boushka, Jefferson Howell, Jessica Clinton
ABSENT: Mary Lynne Gibbs

7. Update, discuss and/or take appropriate action on expenditures over \$2,000

Members of the Board heard from:
Chief Financial Officer De Witt
Financial Manager Smith

MOTION: Approve non-recurring expenditures over \$2,000 as presented in Item #7.
RESULT: ADOPTED (UNANIMOUS)
MOVER: Commissioner Jim Boushka, Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Jim Boushka, Jefferson Howell, Jessica Clinton
ABSENT: Mary Lynne Gibbs

8. Update, discuss and/or take appropriate action on possible agreements with the City of Lakeway and/or Travis County ESD No. 8 for the provision of services in a portion of the City of Lakeway not included in the territory of Travis County ESD No. 6, including provisions for payment for such services, and any such agreements are subject to later consideration and approval by the Board of Commissioners

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

9. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreements
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding rights and responsibilities pursuant to pending and potential agreements for the provision of services outside the territory of the District
- D. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

RESULT: NO ACTION TAKEN

10. Update, discuss and/or take appropriate action on Fire Chief’s annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

11. Update, discuss and/or take appropriate action on consent to the joint representation by Doug Young and Scanlan, Buckle & Young, P.C., of both the District and Travis County Emergency Services District No. 9 in the preparation of an interlocal agreement for shared use of a vehicle owned by the District, which use may be shared with additional Emergency Services Districts

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott

MOTION: Approve consent to the joint representation by Doug Young and Scanlan, Buckle & Young, P.C., of both the District and Travis County Emergency Services District No. 9 in the preparation of an interlocal agreement for shared use of a vehicle owned by the District, which use may be shared with additional Emergency Services Districts

RESULT: ADOPTED (UNANIMOUS)

MOVER: Commissioner Jessica Clinton, Secretary

SECONDER: Commissioner Jim Boushka, Treasurer

AYES: Paula S. Barr, Jim Boushka, Jefferson Howell, Jessica Clinton

ABSENT: Mary Lynne Gibbs

12. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Assistant Treasurer

RESULT: DISCUSSED

13. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott

RESULT: DISCUSSED

14. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

15. Fire Chief comments

- Update, discuss and/or take appropriate action on operational impacts of Coronavirus (COVID-19) Pandemic

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jefferson Howell, Assistant Treasurer
Fire Chief Abbott

RESULT: DISCUSSED

16. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President
Administrative Manager Marczynski

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

12/17/2020

Date of Approval



Jessica Clinton, Secretary