



**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Regular Session Minutes**  
**Wednesday, March 31, 2021**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Wednesday, March 31, 2021 via attendance by videoconference.

Commissioner Paula S. Barr	President	Present
Commissioner Mary Lynne Gibbs	Vice President	Absent
Commissioner Jim Boushka	Treasurer	Present
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Absent

**2. Safety awareness**

*The Fire Chief spoke about the dead vegetation caused by the 2021 Winter Storm Uri and made the recommendation to mitigate the fuel sources to make a defensible space around one's home.*

**3. Public comment**

*None presented.*

**4. Election of officers for the Board of Commissioners**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Commissioner Shiloh Newman, Board Member

**MOTION:** Approve board positions of Paula S. Barr as President, Mary Lynne Gibbs as Vice President, Jim Boushka as Treasurer, Shiloh Newman as Assistant Treasurer and Jessica Clinton as Secretary.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Shiloh Newman, Board Member

**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman

**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**5. Approve the minutes of the Thursday, February 25, 2021 Regular Session**

**MOTION:** Approve the minutes of the Thursday, February 25, 2021 Regular Session in Consent Item #5.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer

**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman

**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**6. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Jim Boushka, Treasurer

Commissioner Shiloh Newman, Assistant Treasurer

Legislative Educational Consultant Gib Lewis

Legislative Educational Consultant Debbie Mitchell

**RESULT:** **DISCUSSED**

**7. Update, discuss and/or take appropriate action on the February 2021 Financial Report**

Members of the Board heard from:

Commissioner Jim Boushka, Treasurer

Chief Financial Officer Smith

**MOTION:** Approve the February 2021 Financial Report as presented by staff in Item #7.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer

**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman

**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**8. Update, discuss and/or take appropriate action on the February 2021 Investment Report**

Members of the Board heard from:

Chief Financial Officer Smith

**MOTION:** Approve the February 2021 Bank Statements/Investments as presented in Item #8.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shiloh Newman, Assistant Treasurer

**SECONDER:** Commissioner Jim Boushka, Treasurer

**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman  
**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**9. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Chief Financial Officer Smith

**MOTION:** Approve non-recurring expenditures over \$2,000 as presented in Item #9.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman  
**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**10. Approve BBVA Bank Resolution designating authorized signators on the District’s checking account and money market account**

Members of the Board heard from:  
Commissioner Paula S. Barr, Board President  
Chief Financial Officer Smith

**MOTION:** Approve and authorize the indicated District agents to execute the resolution in the form presented to the board, designating signatories on accounts and those with authority to act with respect to the accounts of the District, all as provided in such resolution.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman  
**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**11. Approve TexPool Resolution for authorized users on TexPool accounts**

Members of the Board heard from:  
Commissioner Paula S. Barr, Board President  
Commissioner Jim Boushka, Treasurer  
Chief Financial Officer Smith

**MOTION:** Approve and authorize the indicated District agents to execute the resolution in the form presented to the board, designating signatories on accounts and those with authority to act with respect to the accounts of the District, all as provided in such resolution.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman  
**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**12. Update, discuss and/or take appropriate action on possible agreements with the City of Lakeway and/or Travis County ESD No. 8 for the provision of services in a portion of the City of Lakeway not included in the territory of Travis County ESD No. 6, including provisions for payment for such services, and any such agreements are subject to later consideration and approval by the Board of Commissioners**

**RESULT: TABLED**

**13. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Regarding rights and responsibilities pursuant to pending and potential agreements for the provision of services outside the territory of the District
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

**RESULT: NO EXECUTIVE SESSION NEEDED**

**14. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer

**RESULT: DISCUSSED**

**17. Update, discuss and/or take appropriate action on Interlocal Agreement for the shared deployment of on-scene firefighter rehabilitation resources between neighboring agencies**

Members of the Board heard from:  
Commissioner Paula S. Barr, Board President  
Fire Chief Abbott

**MOTION:** Approve the Interlocal Agreement for the shared deployment of on-scene firefighter rehabilitation resources between neighboring agencies and authorize the Board President to sign the agreement.

**RESULT: APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shiloh Newman, Assistant Treasurer

**SECONDER:** Commissioner Jim Boushka, Treasurer

**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman

**ABSENT:** Mary Lynne Gibbs, Jessica Clinton

**18. Fire Chief comments**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Chief Administrative Officer Marczynski  
EMS Coordinator Leach

**18. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Fire Chief Abbott  
Chief Administrative Officer Marczynski


**RESULT: DISCUSSED**

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**Approved by the Board of Commissioners:**

04-22-2021

Date of Approval

  
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Jim Boushka, Treasurer