



**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Regular Session Minutes**  
**Thursday, June 24, 2021**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, June 24, 2021 via attendance by videoconference.

Commissioner Paula S. Barr	President	Present
Commissioner Mary Lynne Gibbs	Vice President	Present
Commissioner Jim Boushka	Treasurer	Present
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

**2. Safety awareness**

*The Fire Chief said defensible space around homes needs to be kept clean and the department can offer advice to the community.*

**3. Public comment**

*None.*

**4. Approve the minutes of the Thursday, May 27, 2021 Regular Session**

**MOTION:** Approve the minutes of the Thursday, May 27, 2021 Regular Session in Consent Item #4.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman  
**ABSTAINED:** Mary Lynne Gibbs, Jessica Clinton

**5. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**13. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – regarding an agreement with the City of Lakeway for an allocation of sales and use taxes in territory of the District annexed by the City when economic development incentives are to be provided by the City
- C. Tex Govt. Code §551.071: Consult with attorneys – Collective bargaining process
- D. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

**RESULT: NO ACTION TAKEN**

**6. Update, discuss and/or take appropriate action on the May 2021 Financial Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Mary Lynne Gibbs, Vice President  
Commissioner Jim Boushka, Treasurer  
Chief Financial Officer Smith

**MOTION:** Approve the May 2021 Financial Report as presented in Item #6.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**7. Update, discuss and/or take appropriate action on the May 2021 Investment Report**

Members of the Board heard from:  
Chief Financial Officer Smith

**MOTION:** Approve the May 2021 Investment Report as presented in Item #7.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Vice President  
**SECONDER:** Commissioner Jim Boushka, Treasurer

**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**8. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Assistant Treasurer  
Chief Financial Officer Smith

**MOTION:** Approve the non-recurring expenditures as presented in Item #8.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Vice President  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**9. Investment Committee meeting**

- Discuss and/or take appropriate action on Investment Policy

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Chief Financial Officer Smith

**MOTION:** Approve the Investment Policy and Cash Management Procedures 06.04.02 as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Mary Lynne Gibbs, Vice President  
**SECONDER:** Commissioner Jim Boushka, Treasurer  
**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**10. Discuss timeline of Truth-in-Taxation, Budget and 10-Year Financial and Capital Improvement Plan**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Chief Financial Officer Smith

**RESULT:** **DISCUSSED**

**11. Update, discuss and/or take appropriate action on Consulting Agreement for LC Mitchell Group to perform consulting services**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Mary Lynne Gibbs, Vice President  
Fire Chief Abbott  
Executive Assistant Taylor

**MOTION:** Approve the Consulting Agreement for LC Mitchell Group to perform consulting services.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Mary Lynne Gibbs, Vice President  
**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**12. Update, discuss and/or take appropriate action regarding an agreement with the City of Lakeway for an allocation of sales and use taxes in territory of the District annexed by the City when economic development incentives are to be provided by the City**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott

**RESULT: DISCUSSED**

**14. Update, discuss and/or take appropriate action on Notice for Collective Bargaining for a Renewal CBA from the Association (Lake Travis Firefighters IAFF Local 4117)**

- Discuss and/or take appropriate action to appoint agent(s) for representation in bargaining meetings in connection with the negotiation for a renewal CBA, with any tentative CBA agreement subject to final approval by the Board of Commissioners
- Discuss and/or take appropriate action on goals and procedures for Collective Bargaining Process

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Commissioner Shiloh Newman, Assistant Treasurer  
Commissioner Jessica Clinton, Secretary  
Fire Chief Abbott  
Chief Administrative Officer Marczynski  
Chief Financial Officer Smith

**MOTION:** Appoints outside attorney representative to represent the District in the collective bargaining with the addition of Fire Chief Abbott and Chief Financial Officer Smith being on the committee.

**RESULT: NOT APPROVED**

**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Mary Lynne Gibbs, Vice President

**FRIENDLY AMENDMENT**

**MOTION:** Suggest that the motion be amended to reflect that a member of the Board would also be available as a resource to the attorney that would be appointed as the District's agent.

**RESULT: APPROVED**

**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer

**AYES:** Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton  
**NAYS:** Paula S. Barr

**MOTION:** Appoint Commissioner Newman to be the Board's representative on the Collective Bargaining team.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Mary Lynne Gibbs, Vice President

**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

**MOTION:** District hires John Harper to represent the District at the upcoming Collective Bargaining negotiations.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Jessica Clinton, Secretary

**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman

**ABSTAINED:** Jessica Clinton

**MOTION:** Appoint Commissioner Boushka and Commissioner Barr as liaisons for the negotiating team..

**RESULT:** **NOT APPROVED**

**MOVER:** Commissioner Jim Boushka, Treasurer

**SECONDER:** Commissioner Mary Lynne Gibbs, Vice President

#### **FRIENDLY AMENDMENT**

**MOTION:** Additional Board member for consultation as deemed needed be Commissioner Boushka, Board Treasurer.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Paula S. Barr, President

**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer

**AYES:** Paula S. Barr, Mary Lynne Gibbs, Jim Boushka, Shiloh Newman, Jessica Clinton

#### **15. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Mary Lynne Gibbs, Vice President

**RESULT:** **DISCUSSED**

#### **16. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

**RESULT:** **NO DISCUSSION NEEDED**

**17. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**18. Fire Chief comments**

Members of the Board heard from:  
Fire Chief Abbott

**RESULT: DISCUSSED**

**19. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Mary Lynne Gibbs, Vice President  
Commissioner Jim Boushka, Treasurer  
Chief Administrative Officer Marczynski  
Executive Assistant Taylor

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

07-22-2021

\_\_\_\_\_  
Date of Approval

*Jessica Clinton*

\_\_\_\_\_  
Jessica Clinton, Secretary