



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, August 26, 2021

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 2:00 p.m. on Thursday, August 26, 2021 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734 and via videoconference.

Commissioner Paula S. Barr	President	Present
Commissioner Mary Lynne Gibbs	Vice President	Present
Commissioner Jim Boushka	Treasurer	Absent
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief reported that Delta variant COVID case numbers continue to rise and he cautions all to follow proper COVID safety protocols such as washing hands, wearing a mask when necessary, etc.

3. Public comment

None.

4. Approve the minutes of the Tuesday, July 13, 2021 Special Session, Thursday, July 22, 2021 Regular Session and Monday, August 9, 2021 Special Session

MOTION: Approve the minutes of the Tuesday, July 13, 2021 Special Session, Thursday, July 22, 2021 Regular Session and Monday, August 9, 2021 Special Session in Consent Item #4.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Mary Lynne Gibbs, Vice President

SECONDER: Commissioner Shiloh Newman, Assistant Treasurer

AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton

ABSENT: Jim Boushka

5. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

RESULT: TABLED

6. Update, discuss and/or take appropriate action on District's FY 2022 Benefit Plans: Medical, Dental, Vision, Life (Basic and Optional) and Long-Term Disability

Members of the Board heard from:

Commissioner Paula S. Barr, Board President

Commissioner Mary Lynne Gibbs, Vice President

Erica L. Alejandro, Senior Client Service Manager, Gallagher Benefit Services

MOTION: Accepts the FY 2022 recommendations of United Healthcare for Medical, MetLife for Dental, Vision, Life Insurance (Basic and Optional) and COBRA administration, Alliance Work Partners for Employee Assistance Program and Proficient Benefit Solutions for Flexible Spending Accounts. as presented in Item #6.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Shiloh Newman, Assistant Treasurer

SECONDER: Commissioner Mary Lynne Gibbs, Vice President

AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton

ABSENT: Jim Boushka

13. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Collective bargaining process
- C. Tex Govt. Code §551.071: Consult with attorneys – Grievance arbitration
- D. Tex Govt. Code §551.071: Consult with attorneys – EMT certificate investigation
- E. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

RESULT: NO ACTION TAKEN

7. Update, discuss and/or take appropriate action on the July 2021 Financial Report

Members of the Board heard from:

Chief Financial Officer Smith

MOTION: Approve the July 2021 Financial Report as presented in Item #7.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Vice President
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton
ABSENT: Jim Boushka

8. Update, discuss and/or take appropriate action on the July 2021 Investment Report

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the July 2021 Investment Report as presented in Item #8.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Vice President
SECONDER: Commissioner Shiloh Newman, Assistant Treasurer
AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton
ABSENT: Jim Boushka

9. Update, discuss and/or take appropriate action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Vice President
Fire Chief Abbott
Chief Financial Officer Smith

MOTION: Approve the expenditures over \$2,000 as presented in Item #9.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Mary Lynne Gibbs, Vice President
SECONDER: Commissioner Shiloh Newman, Assistant Treasurer
AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton
ABSENT: Jim Boushka

10. Discuss FY 2022 Preliminary 10-Year Financial Plan and Capital Improvement Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

RESULT: **DISCUSSED**

11. Discuss and/or take appropriate action on proposal of ad valorem tax rates for 2021

- No-New-Revenue and Voter-Approval tax rates and publication
- Proposed tax rate for 2021

- Record Vote

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

MOTION: Proposes that the property taxes be increased by the adoption of a total tax rate for 2021 of ten cents (\$0.10) per one hundred dollars (\$100.00) of taxable value with the tax rate for Debt Service of \$0.0026 per one hundred dollars (\$100.00) of taxable value and the tax rate for Maintenance and Operations (M&O) of \$0.0974 per one hundred dollars (\$100.00) of taxable value, and that these proposed tax rates be placed as an action item on the agenda of a meeting of the Board of Commissioners to be held in September 2021.

RESULT: **APPROVED (UNANIMOUS BY RECORD VOTE)**

MOVER: Commissioner Shiloh Newman, Assistant Treasurer

SECONDER: Commissioner Mary Lynne Gibbs, Vice President

AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton

ABSENT: Jim Boushka

12. Update, discuss and/or take appropriate action on scheduling one public hearing regarding the proposed tax rate for 2021 and the meeting to vote on adoption of proposed tax rate for 2021.

- Record Vote

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approves the scheduling public hearing and the meeting at which the Board will vote on the adoption of the proposed tax rates. The Board orders Public Hearing as per Truth-in-Taxation statutes, to be held on Thursday, September 9, 2021 at 12 p.m. and the meeting to vote on the adoption of the proposed ad valorem tax rates on Thursday, September 23, 2021 at 1 p.m.

RESULT: **APPROVED (UNANIMOUS BY RECORD VOTE)**

MOVER: Commissioner Mary Lynne Gibbs, Vice President

SECONDER: Commissioner Shiloh Newman, Assistant Treasurer

AYES: Paula S. Barr, Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton

ABSENT: Jim Boushka

14. Update, discuss and/or take appropriate action on Notice for Collective Bargaining for a Renewal CBA from the Association (Lake Travis Firefighters IAFF Local 4117)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: **NO ACTION TAKEN**

15. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen’s Education Forum (CEF) and Citizen’s Advisory Committee (CAC)
- Update, discuss and/or take appropriate action on the appointment of vacant seat of the CEF and CAC Sub-Committee

RESULT: TABLED

16. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

RESULT: NONE TO PRESENT

17. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

RESULT: NONE TO PRESENT

18. Fire Chief comments

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

18. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

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Approved by the Board of Commissioners:

09-23-2021

Date of Approval



Jessica Clinton, Secretary