



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, November 18, 2021

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Gibbs at 1:05 p.m. on Thursday, November 18, 2021 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Absent
Commissioner Mary Lynne Gibbs	Vice President	Present
Commissioner Jim Boushka	Treasurer	Absent
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief reminded everyone that cold weather may hit again like the February 2021 Winter Storm Uri and all should be prepared.

3. Public comment

None.

4. Approve the minutes of the Thursday, October 28, 2021 Regular Session

MOTION:	Approve the minutes of the Thursday, October 28, 2021 Regular Session as presented.
RESULT:	NOT APPROVED
MOVER:	Commissioner Shiloh Newman, Assistant Treasurer
SECONDER:	Commissioner Jessica Clinton, Secretary
AYES:	Shiloh Newman, Jessica Clinton
ABSTAIN:	Mary Lynne Gibbs
ABSENT:	Paula S. Barr, Jim Boushka

5. Update, discuss and/or take appropriate action on the October 2021 Investment Report

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the October 2021 Investment Report as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Jessica Clinton, Secretary
SECONDER: Commissioner Shiloh Newman, Assistant Treasurer
AYES: Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton
ABSENT: Paula S. Barr, Jim Boushka

6. Update, discuss and/or take appropriate action on expenditures over \$2,000

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Vice President
Fire Chief Abbott
Chief Financial Officer Smith

MOTION: Approve the expenditures over \$2,000 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Shiloh Newman, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Mary Lynne Gibbs, Shiloh Newman, Jessica Clinton
ABSENT: Paula S. Barr, Jim Boushka

7. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

RESULT: NO EXECUTIVE SESSION NEEDED

8. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Vice President
Chief Financial Officer Smith

RESULT: NO ACTION TAKEN

9. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Vice President
Fire Chief Abbott
Chief Financial Officer Smith

RESULT: DISCUSSED

10. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities
- SAFE-D 2022 Annual Conference, February 17-19, 2022, Kalahari Resort and Convention Center, Round Rock

Members of the Board heard from:
Chief Administrative Officer Marczynski

RESULT: DISCUSSED

11. Update and discuss Draft Strategic Plan

Commissioner Mary Lynne Gibbs, Vice President
Fire Chief Abbott
Assistant Fire Chief Trubee

RESULT: DISCUSSED

12. Fire Chief comments

Members of the Board heard from:
Commissioner Mary Lynne Gibbs, Vice President
Fire Chief Abbott
Assistant Fire Chief Trubee
EMS Coordinator Leach

RESULT: DISCUSSED

13. Commissioners interests and future agenda items

Members of the Board heard from:
Chief Administrative Officer Marczynski

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

12-16-21

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary