



**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 6**

**Regular Session Minutes  
Thursday, February 24, 2022**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, February 24, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Jim Boushka	Treasurer	Present
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Absent
Commissioner Larry Sartin	Board Member	Present

**17. Administer Oath of Office to reappointed and newly-appointed commissioners**

*Board President Paula S. Barr administered the oath of office to newly-appointed commissioner Larry Sartin.*

**2. Safety awareness**

*The Fire Chief reminded everyone of the upcoming inclement weather and to drive safe on the highways, watch out for fall hazards which can be detrimental to your health and stay at home if possible.*

**3. Public comment**

*None.*

**4. Election of officers for the Board of Commissioners**

**RESULT: ELECTION TABLED**

**5. Approve the minutes of the Thursday, January 27, 2022 Regular Session**

**MOTION:** Approve the minutes of the Thursday, January 27, 2022 Regular Session as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**6. Discuss and accept the Audit for Fiscal Year 2021 (Financial Statements for the Year ended September 30, 2021 and Independent Auditors' Report by Maxwell, Locke and Ritter, LP)**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Fire Chief Abbott  
Chief Financial Officer Smith  
Jimmy Rommel, Maxwell, Locke and Ritter, LP

**MOTION:** Accepts the Audit for Fiscal Year 2021.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Larry Sartin, Board Member  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**7. Update, discuss and/or take appropriate action on January 2022 Financial Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve the December 2021 Financial Report as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Larry Sartin, Board Member  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**8. Update, discuss and/or take appropriate action on the January 2022 Investment Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Commissioner Larry Sartin, Board Member  
Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve the January 2022 Investment Report as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Shiloh Newman, Assistant Treasurer

**SECONDER:** Commissioner Larry Sartin, Board Member  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**9. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Larry Sartin, Board Member  
Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve the expenditures over \$2,000 as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Larry Sartin, Board Member  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**10. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.072: Deliberation about real property
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

**RESULT:** **NO EXECUTIVE SESSION NEEDED**

**11. Update, discuss and/or take appropriate action on Memorandum of Understanding between Texas A&M Engineering Extension Service, the Sponsoring Agency of Texas Task Force 1, and Travis County ESD No. 6 and authorize Fire Chief to sign the memorandum**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Shiloh Newman, Assistant Treasurer  
Commissioner Larry Sartin, Board Member  
Fire Chief Abbott  
Chief Financial Officer Smith  
Lieutenant David Clark

**MOTION:** Approve the Memorandum of Understanding between Texas A&M Engineering Extension Service, the Sponsoring Agency of Texas Task Force 1, and Travis County ESD

No. 6 and authorize Fire Chief to sign the memorandum  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Larry Sartin, Board Member  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**12. Update, discuss and/or take appropriate action Texas Task Force 1 Urban Search and Rescue Individual Travis County ESD No. 6 Member Letter of Endorsement and authorize Fire Chief to sign the endorsement letter**

Members of the Board heard from:  
Fire Chief Abbott

**MOTION:** Approve the Texas Task Force 1 Urban Search and Rescue Individual Travis County ESD No. 6 Member Letter of Endorsement and authorize Fire Chief to sign the endorsement letter  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jim Boushka, Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Jim Boushka, Shiloh Newman, Larry Sartin

**13. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT:** **DISCUSSED**

**14. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Shiloh Newman, Assistant Treasurer  
Commissioner Larry Sartin, Board Member

**RESULT:** **DISCUSSED**

**15. Update on Wildland Fuels Management Program**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jim Boushka, Treasurer  
Fire Chief Abbott

Assistant Fire Chief Trubee

**RESULT: DISCUSSED**

**16. Fire Chief comments**

Members of the Board heard from:  
Fire Chief Abbott  
Assistant Fire Chief Prather  
Training Administrative Assistant Jennifer Joki

**RESULT: DISCUSSED**

**18. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President

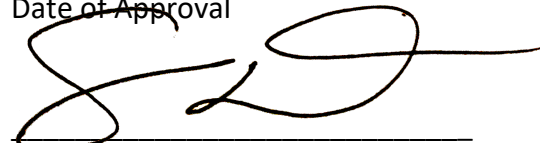
**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

02-24-22

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Date of Approval

A handwritten signature in black ink, appearing to read 'Shiloh Newman', written over a horizontal line.

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Shiloh Newman, Assistant Treasurer