



**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Regular Session Minutes**  
**Thursday, March 24, 2022**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 12 p.m. noon on Thursday, March 24, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Larry Sartin	Board Member	Present
Commissioner Matt Womack	Board Member	Present

**2. Safety awareness**

*The Fire Chief reported that the City of Austin/Travis County mask mandate had been lifted, but that there is a COVID Omicron B2 variant spike in Europe.*

**3. Public comment**

*None.*

**4. Administer Oath of Office to reappointed and newly-appointed commissioners**

*Board President Paula S. Barr administered the oath of office to newly-appointed commissioner Matt Womack and reappointed commissioner Jessica Clinton.*

**5. Update, discuss and/or take appropriate action on expenditures over \$2,000**

Members of the Board heard from:  
Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve the expenditures over \$2,000 as presented.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Board Member  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Shiloh Newman, Jessica Clinton, Larry Sartin, Matt Womack

**6. Discuss and/or take appropriate action on issuing District credit cards for Battalion Chiefs Robert Rygg and Adam Lear with a credit limit of \$5,000**

Members of the Board heard from:  
Chief Financial Officer Smith

**MOTION:** Approves issuing District credit cards for Battalion Chiefs Robert Rygg and Adam Lear with a credit limit of \$5,000.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Board Member  
**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer  
**AYES:** Paula S. Barr, Shiloh Newman, Jessica Clinton, Larry Sartin, Matt Womack

**7. Update, discuss and/or take appropriate action on Levrum Data Technologies Agreement**

Members of the Board heard from:  
Fire Chief Abbott

**MOTION:** Approves the Levrum Data Technologies Agreement and authorizes the Board President to sign the agreement.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Shiloh Newman, Assistant Treasurer  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Jessica Clinton, Larry Sartin, Matt Womack

**12. Fire Chief comments**

Members of the Board heard from:  
Fire Chief Abbott  
Chief Administrative Officer Marczynski

**RESULT:** **DISCUSSED**

**10. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

A. Tex Govt. Code §551.074: Deliberation about personnel matters

- B. Tex Govt. Code §551.072: Deliberation about real property
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

**RESULT: NO ACTION TAKEN**

**8. Update, discuss and/or take appropriate action regarding acquisition of real property**

**RESULT: NO ACTION TAKEN**

**9. Board member training**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Doug Young, Attorney

**RESULT: DISCUSSED**

**10. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- D. Tex Govt. Code §551.074: Deliberation about personnel matters
- E. Tex Govt. Code §551.072: Deliberation about real property
- F. Tex Govt. Code §551.071: Consult with attorneys – Regarding all matters as authorized by law

**RESULT: NO ACTION TAKEN**

**9. Board member training**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Doug Young, Attorney

**11. Election of officers for the Board of Commissioners**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Chief Administrative Officer Jessica Marczyński

Chief Financial Officer Sharon Smith

**MOTION:** Nominates Commissioner Matt Womack as Board Treasurer.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shiloh Newman, Assistant Treasurer

**SECONDER:** Commissioner Larry Sartin, Board Member

**AYES:** Paula S. Barr, Shiloh Newman, Jessica Clinton, Larry Sartin

**MOTION:** Unanimously agrees that Commissioner Barr is uniquely qualified so the 2-year term can be waived.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Board Member

**SECONDER:** Commissioner Jessica Clinton, Secretary

**AYES:** Shiloh Newman, Jessica Clinton, Larry Sartin, Matt Womack

**MOTION:** Nominates Commissioner Paula S. Barr as Board President.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Board Member

**SECONDER:** Commissioner Shiloh Newman, Assistant Treasurer

**AYES:** Shiloh Newman, Jessica Clinton, Larry Sartin, Matt Womack

**MOTION:** Nominates Commissioner Shiloh Newman as Board Vice President.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Board Member

**SECONDER:** Commissioner Jessica Clinton, Secretary

**AYES:** Paula S. Barr, Jessica Clinton, Larry Sartin, Matt Womack

**MOTION:** Nominates Commissioner Jessica Clinton as Board Secretary and Commissioner Larry Sartin as Board Assistant Treasurer.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shiloh Newman, Vice President

**SECONDER:** Commissioner Matt Womack, Treasurer

**AYES:** Paula S. Barr, Shiloh Newman, Matt Womack

### **13. Commissioners interests and future agenda items**

Members of the Board heard from:

Commissioner Paula S. Barr, President

Commissioner Shiloh Newman, Vice President

Chief Administrative Officer Marczynski

**RESULT:** **DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

03-24-22

Date of Approval

Handwritten signature of Jessica Clinton in black ink, written in a cursive style.

Jessica Clinton, Secretary