



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, October 27, 2022

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:04 p.m. on Thursday, October 27, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief reported that October is Fire Prevention Month. He reminded everyone to check their smoke detectors every six months. He also reminded everyone of Public Safety Day.

3. Public comment

None.

CONSENT

4. Approve the minutes of the Thursday, September 22, 2022 Public Hearing and Regular Session

5. Approve the September 2022 Investment Report

6. Approve expenditures over \$2,000

MOTION: Approve Consent Items 4-6 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

11. Update, discuss and/or take appropriate action on Emergency Medical Services (EMS) Quality Improvement Audit and Management Program Agreement

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Commissioner Matt Womack, Treasurer
Fire Chief Abbott
Assistant Fire Chief Prather

MOTION: Approve the Emergency Medical Services (EMS) Quality Improvement Audit and Management Program Agreement.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

12. Update, discuss and/or take appropriate action on AIRIA contract

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Commissioner Matt Womack, Treasurer
Fire Chief Abbott

MOTION: Approve the AIRIA contract as presented and authorizes the Board President to review and approve further agreements relating to AIRIA once reviewed by attorney.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

13. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Matt Womack, Treasurer

RESULT: **DISCUSSED**

14. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: TABLED

15. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Commissioner Larry Sartin, Assistant Treasurer
Chief Financial Officer Smith
Executive Assistant Taylor

RESULT: DISCUSSED

16. Fire Chief comments

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Commissioner Larry Sartin, Assistant Treasurer
Fire Chief Abbott

RESULT: DISCUSSED

7. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding personnel procedures update
- D. Tex Govt. Code §551.074: Personnel matters – Adjustment of non-CBA personnel salary grade ranges

E. Tex Govt. Code §551.072: Deliberation about real property

RESULT: NO ACTION TAKEN

8. Discuss and/or take appropriate action on adjustment of non-CBA personnel salary grade ranges

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the non-CBA employee salary grade range adjustments as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Shiloh Newman, Vice President

SECONDER: Commissioner Larry Sartin, Assistant Treasurer

AYES: Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton

ABSENT: Matt Womack

9. Update, discuss and/or take appropriate action on personnel procedures

RESULT: NO ACTION TAKEN

10. Update, discuss and/or take appropriate action on acquisition of real property

RESULT: NO ACTION TAKEN

16. Fire Chief comments

Members of the Board heard from:
Fire Chief Abbott
Assistant Fire Chief Prather

- Standard of Cover update
- Community Risk Assessment update

RESULT: DISCUSSED

17. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Shiloh Newman, Vice President
Chief Human Resource Officer Deeny

RESULT: DISCUSSED

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Approved by the Board of Commissioners:

11-27-2022

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary