



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes Thursday, November 17, 2022

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:04 p.m. on Thursday, October 27, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Absent
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Absent

2. Safety awareness

The Fire Chief reminded everyone of Winter Storm Uri and told everyone to be prepared for inclement weather and make sure you have propane this winter.

3. Public comment

None.

CONSENT

4. Approve the minutes of the Thursday, October 27, 2022 Regular Session

5. Approve the October 2022 Investment Report

6. Approve expenditures over \$2,000

MOTION: Approve Consent Items 4-6 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Matt Womack, Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin
ABSENT: Shiloh Newman, Jessica Clinton

7. Update, discuss and/or take appropriate action on Maxwell, Locke & Ritter Audit Engagement Agreement

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the Maxwell, Locke & Ritter Audit Engagement Agreement and authorize the Board President to sign the agreement.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin
ABSENT: Shiloh Newman, Jessica Clinton

8. Update, discuss and/or take appropriate action on Investment and Cash Management Procedures 06.04.02 Policy

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

MOTION: Approve the Investment and Cash Management Procedures 06.04.02 Policy as amended.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Matt Womack, Larry Sartin
ABSENT: Shiloh Newman, Jessica Clinton

9. Update, discuss and/or take appropriate action on TCG recommended Broker Dealer List

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approve the TCG recommended Broker Dealer List.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin
ABSENT: Shiloh Newman, Jessica Clinton

16. Update, discuss and/or take appropriate action on Memorandum of Understanding between the Texas Emergency Management Assistance Teams Program Administrator and Travis County Emergency Services District No. 6

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Larry Sartin, Assistant Treasurer
Fire Chief Abbott

MOTION: Approve the Memorandum of Understanding between the Texas Emergency Management Assistance Teams Program Administrator and Travis County Emergency Services District No. 6.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Matt Womack, Treasurer

AYES: Paula S. Barr, Matt Womack, Larry Sartin

ABSENT: Shiloh Newman, Jessica Clinton

17. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Larry Sartin, Assistant Treasurer

RESULT: **DISCUSSED**

18. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President
Assistant Fire Chief Trubee

RESULT: **DISCUSSED**

19. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities
- SAFE-D 2023 Annual Conference, February 2-4, 2023, Kalahari Resort and Convention Center, Round Rock

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Larry Sartin, Assistant Treasurer
Fire Chief Abbott

RESULT: DISCUSSED

20. Fire Chief comments

- Standard of Cover update
- Community Risk Assessment update

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

10. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.072: Deliberation about real property including matters relating to Station 603
- D. Tex Govt. Code §551.071: Consult with attorneys – Relating to Memorandum of Understanding between Lake Travis Firefighters Association and Travis County Emergency Services District No. 6.
- E. Tex Govt. Code §551.071: Consult with attorneys – Regarding Fire Code Enforcement issues
- F. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO ACTION TAKEN

11. Update, discuss and/or take appropriate action on matters relating to Fire Station 603 replacement in the City of Bee Cave

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

12. Update, discuss and/or take appropriate action on acquisition of real property

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

13. Update, discuss and/or take appropriate action on Memorandum of Understanding between the Lake Travis Firefighters Association, IAFF Local 4117, and Travis County Emergency Services District No. 6.

Members of the Board heard from:
Commissioner Paula S. Barr, President

MOTION: Approval from the Board that the Board President is authorized to execute the Memorandum of Understanding between the Lake Travis Firefighters Association, IAFF Local 4117, and Travis County Emergency Services District No. 6 if it is approved by the Association.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Matt Womack, Treasurer

AYES: Paula S. Barr, Matt Womack, Larry Sartin

ABSENT: Shiloh Newman, Jessica Clinton

14. Update and discuss issues regarding Fire Code enforcement within Travis County

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

15. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

21. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President

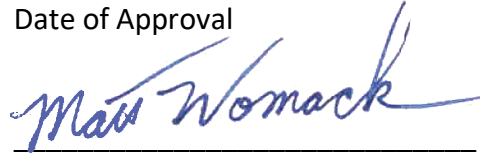
RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

12-14-2022

Date of Approval

A handwritten signature in blue ink that reads "Matt Womack". The signature is written in a cursive style and is positioned above a horizontal line.

Matt Womack, Treasurer