



**TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 6**

**Regular Session Minutes
Wednesday, December 14, 2022**

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Wednesday, December 14, 2022 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Absent
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

The Fire Chief reminded everyone to be prepared for cold weather and make sure you have plenty of food and propane, but also told everyone there is only a mild winter forecast at this time.

3. Public comment

None.

CONSENT

4. Approve the minutes of the Thursday, November 17, 2022 Regular Session

5. Approve the November 2022 Investment Report

6. Approve expenditures over \$2,000

MOTION: Approve Consent Items 4-6 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

10. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.072: Deliberation about real property including matters relating to Station 603
- D. Tex Govt. Code §551.071: Consult with attorneys – Relating to grievance
- E. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO ACTION TAKEN

11. Update, discuss and/or take appropriate action on matters relating to Fire Station 603 replacement in the City of Bee Cave

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

12. Update, discuss and/or take appropriate action on acquisition of real property

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: NO ACTION TAKEN

13. Update, discuss and/or take appropriate action regarding grievance

RESULT: NO ACTION TAKEN

7. Update, discuss and/or take appropriate action on 2022 Budget Transfers

Members of the Board heard from:

Chief Financial Officer Smith

MOTION: Approves the 2022 Budget Transfers as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

8. Update, discuss and/or take appropriate action on September 2022 Financial Report

Members of the Board heard from:
Chief Financial Officer Smith

MOTION: Approves the September 2022 Financial Report as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

9. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

RESULT: **TABLED**

14. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: **DISCUSSED**

15. Update, discuss and/or take appropriate action on Interlocal Agreements for the Provision of Fleet Maintenance Services between Travis County Emergency Services District No. 6 and Travis County Emergency Services District Nos. 3, 8 and 10, and Hays County Emergency Services District No. 6.

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Matt Womack, Treasurer
Fire Chief Abbott
Chief Financial Officer Smith

MOTION: Approves the Interlocal Agreements for the Provision of Fleet Maintenance Services between Travis County Emergency Services District No. 6 and Travis County Emergency Services District Nos. 3, 8

and 10, and Hays County Emergency Services District No. 6 and authorizes the Board President to sign the agreements subject to review by the ESDs' attorneys.

RESULT: APPROVED (UNANIMOUS)
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

16. Update, discuss and/or take appropriate action on agreement between Travis County Emergency Services District No. 6 and legislative educational consultant

Members of the Board heard from:
Commissioner Paula S. Barr, President

MOTION: Approves the the agreement between Travis County Emergency Services District No. 6 and legislative educational consultant.

RESULT: APPROVED (UNANIMOUS)
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

17. Update, discuss and/or take appropriate action on agreement between Travis County Emergency Services District No. 6 and facilities project manager

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott
Chief Financial Officer Smith

MOTION: Authorizes administrative staff to pursue discussions for an agreement with Eikon as project facilities manager.

RESULT: APPROVED (UNANIMOUS)
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Larry Sartin, Assistant Treasurer
AYES: Paula S. Barr, Matt Womack, Larry Sartin, Jessica Clinton
ABSENT: Shiloh Newman

18. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Citizen's Education Forum (CEF) and Citizen's Advisory Committee (CAC)

Members of the Board heard from:

Commissioner Paula S. Barr, President

RESULT: DISCUSSED

19. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

20. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities
- SAFE-D 2023 Annual Conference, February 2-4, 2023, Kalahari Resort and Convention Center, Round Rock

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

21. Fire Chief comments

- Facilities Needs Assessment update
- Standard of Cover update
- Community Risk Assessment update

Members of the Board heard from:
Commissioner Paula S. Barr, President
Fire Chief Abbott

RESULT: DISCUSSED

21. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr, President

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

01-26-2023

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary