



**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NO. 6**

**Regular Session Minutes  
Thursday, March 23, 2023**

**1. Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:03 p.m. on Thursday, March 23, 2023 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Present
Commissioner Matt Womack	Treasurer	Absent
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

**3. Safety awareness**

*Assistant Fire Chief Prather reported that fire danger is at the moderate level, but with spring weather comes high winds and rain. He said that only one ramp that is open is the one at Mansfield Dam.*

**4. Public comment**

*None.*

**8. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President  
Legislative Education Consultant Gib Lewis  
Legislative Education Consultant Debbie Mitchell

**CONSENT**

**4. Approve the minutes of the Thursday, February 23, 2023 Regular Session**

**5. Approve the February 2023 Financial Report**

**6. Approve expenditures over \$2,000**

**MOTION:** Approve Consent Items 4-6 as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Assistant Treasurer  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**7. Approve the February 2023 Investment Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Chief Financial Officer Smith  
Ryan Canales, TCG Advisors  
Maegan Villarreal, TCG Advisors

**MOTION:** Approve the February 2023 Investment Report as presented.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Assistant Treasurer  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**8. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work**

- Update, discuss and/or take appropriate action on Citizen's Advisory Committee
- Citizen's Advisory Committee Legislative Update Luncheon, Tuesday, April 4, 2023, 11:30 a.m.-1 p.m., La Quinta Inn and Suites by Wyndham, The Oaks, 1943 Medical Drive, Lakeway

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT:** **DISCUSSED**

**9. Discuss and/or take appropriate action on issuing District credit cards for Fleet Technicians Dave Purvis and J.J. McMullin with a credit limit of \$5,000 each**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Larry Sartin, Assistant Treasurer

Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve issuing District credit cards for Fleet Technicians Dave Purvis and J.J. McMullin with a credit limit of \$5,000 each.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Assistant Treasurer  
**SECONDER:** Commissioner Shiloh Newman, Vice President  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**10. Update, discuss and/or take appropriate action regarding ad valorem exemptions**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Larry Sartin, Assistant Treasurer  
Commissioner Jessica Clinton, Secretary  
Fire Chief Abbott  
Chief Financial Officer Smith

**MOTION:** Approve maintaining status quo as it relates to not offering exemptions for homestead, over 65 or disability. The District would retain the exemption for disabled veterans as required by law.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Larry Sartin, Assistant Treasurer  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**12. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.072: Deliberation about real property
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

**RESULT:** **NO EXECUTIVE SESSION NEEDED**

**13. Update, discuss and/or take appropriate action on acquisition of real property**

**RESULT:** **TABLED**

**17. Update, discuss and/or take appropriate action on Facility Needs Assessment**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Fire Chief Abbott  
Assistant Fire Chief Prather  
Chief Financial Officer Smith

**MOTION:** Approve the Facility Needs Assessment.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Shiloh Newman, Vice President  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**11. Update, discuss and/or take appropriate action regarding Authorizations for Professional Services with Malone Wheeler**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Chief Financial Officer Smith

**MOTION:** Approve Authorizations for Professional Services with Malone Wheeler.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Jessica Clinton, Secretary  
**SECONDER:** Commissioner Shiloh Newman, Vice President  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**14. Update, discuss and/or take appropriate action on Interlocal Agreement with Travis County regarding Fire Prevention Activities**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Shiloh Newman, Vice President  
Fire Chief Abbott  
Assistant Fire Chief Trubee

**MOTION:** Approve Interlocal Agreement between Travis County and Travis County Emergency Services Districts related to Fire Code Enforcement.  
**RESULT:** **APPROVED (UNANIMOUS)**  
**MOVER:** Commissioner Shiloh Newman, Vice President  
**SECONDER:** Commissioner Larry Sartin, Treasurer  
**AYES:** Paula S. Barr, Shiloh Newman, Larry Sartin, Jessica Clinton  
**ABSENT:** Matt Womack

**15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

**RESULT: TABLED**

**16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**18. Fire Chief's Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Jessica Clinton, Secretary  
Fire Chief Robert B. Abbott  
Assistant Fire Chief Trubee  
Battalion Chief Carlson

**19. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

05-25-23

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Date of Approval

*Jessica Clinton*

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Jessica Clinton, Secretary