



## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

### Regular Session Minutes Thursday, June 29, 2023

#### 1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 1:03 p.m. on Thursday, June 29, 2023 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

#### 2. Safety awareness

*Fire Chief Abbott reminded everyone to be heat aware and stay hydrated. He reported that Travis County is handing out fans to those in need.*

#### 3. Public comment

*None.*

#### 13. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Paula S. Barr, President  
Commissioner Shiloh Newman, Vice President  
Commissioner Larry Sartin, Assistant Treasurer  
Fire Chief Abbott  
Legislative Educational Consultant Gib Lewis  
Legislative Educational Consultant Debbie Mitchell

- Update, discuss and/or take appropriate action on Citizen’s Advisory Committee

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**11. Executive Session (No public discussion on these items)**

*The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.*

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.072: Deliberation about real property
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

**RESULT: NO ACTION TAKEN**

**CONSENT**

**4. Approve the minutes of the Thursday, May 25, 2023 Regular Session**

**5. Approve the May 2023 Financial Report**

**6. Approve the May 2023 Investment Report**

**7. Approve expenditures over \$2,000**

**MOTION:** Approve Consent Items 4-7 as presented.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Assistant Treasurer

**SECONDER:** Commissioner Matt Womack, Treasurer

**AYES:** Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

**8. Investment Committee meeting**

- Discuss and/or take appropriate action on Investment Policy

Members of the Board heard from:  
Chief Financial Officer Smith

**MOTION:** Approve Investment Policy and Cash Management Procedures 06.04.02 as presented.

**RESULT:** **APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Shiloh Newman, Vice President  
**SECONDER:** Commissioner Jessica Clinton, Secretary  
**AYES:** Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

**9. Update on hiring process**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Shiloh Newman, Vice President  
Commissioner Larry Sartin, Assistant Treasurer  
Fire Chief Abbott  
Chief Financial Officer Smith  
Chief Human Resources Officer Deeny

**RESULT: DISCUSSED**

**10. Update, discuss and/or take appropriate action on benefits eligibility timing**

Members of the Board heard from:  
Chief Human Resources Officer Deeny

**MOTION:** Approve for the employee benefit eligibility timing to be changed to the 1st of the month after employment start date from current eligibility of 1st of the month after 60 days of employment.

**RESULT: APPROVED (UNANIMOUS)**

**MOVER:** Commissioner Larry Sartin, Assistant Treasurer

**SECONDER:** Commissioner Jessica Clinton, Secretary

**AYES:** Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

**12. Update, discuss and/or take appropriate action on acquisition of real property**

**RESULT: NO ACTION TAKEN**

**14. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Larry Sartin, Assistant Treasurer  
Fire Chief Abbott  
Chief Financial Officer Smith

**RESULT: DISCUSSED**

**15. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)**

- Commissioner training opportunities

**RESULT: NONE TO BE DISCUSSED**

**16. Fire Chief's Report**

Members of the Board heard from:  
Commissioner Paula S. Barr, President  
Commissioner Larry Sartin, Assistant Treasurer  
Fire Chief Robert B. Abbott  
Assistant Fire Chief Trubee

**17. Commissioners interests and future agenda items**

Members of the Board heard from:  
Commissioner Paula S. Barr, President

**RESULT: DISCUSSED**

**ADJOURN**

**Approved by the Board of Commissioners:**

07-25-23

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Date of Approval

*Jessica Clinton*

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Jessica Clinton, Secretary