



**TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 6**

**Regular Session Minutes
Tuesday, July 25, 2023**

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Barr at 1:00 p.m. on Thursday, July 25, 2023 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Paula S. Barr	President	Present
Commissioner Shiloh Newman	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Larry Sartin	Assistant Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present

2. Safety awareness

Fire Chief Abbott spoke about the danger of wildfires and he said storm debris is elevating that danger. Everyone needs to create a defensible space around their home.

3. Public comment

None.

CONSENT

4. Approve the minutes of the Thursday, June 29, 2023 Regular Session

5. Approve the June 2023 Financial Report

6. Approve the June 2023 Investment Report

7. Approve expenditures over \$2,000

MOTION: Approve Consent Items 4-7 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary`
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

13. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Legislative Educational Consultant Debbie Mitchell

RESULT: **DISCUSSED**

- Update, discuss and/or take appropriate action on Citizen's Advisory Committee

RESULT: **TABLED**

8. Update, discuss and/or take appropriate action on District's FY 2024 Benefit Plans: Medical, Dental, Vision, Life (Basic and Optional) and Long-Term Disability

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Jessica Clinton, Secretary
Chief Financial Officer Smith
Chief Human Resource Officer Deeny

MOTION: Accepts the FY 2024 recommendations of Curative for Medical Insurance, UnitedHealthcare for Dental, Vision and COBRA administration, Metlife for Life Insurance (Basic and Optional), The Hartford for Long Term Disability Insurance, Alliance Work Partners for Employee Assistance Program and Ameriflex for Flexible Spending Accounts.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Jessica Clinton, Secretary

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

9. Discuss FY 2024 Preliminary 10-Year Financial and Capital Improvement Plan

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

10. Update, discuss and/or take appropriate action on Truth-in-Taxation process

- Review preliminary 2023 Tax Planning Calendar

- Authorize CFO to calculate. Approve and publish the No-New Revenue and Voter-Approval Tax Rate

Members of the Board heard from:
 Commissioner Paula S. Barr, President
 Chief Financial Officer Smith

MOTION: Authorize the CFO to calculate, approve and publish the No-New Revenue and Voter Approval Tax Rate.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Jessica Clinton, Secretary
SECONDER: Commissioner Shiloh Newman, Vice President
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

11. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matters
- B. Tex Govt. Code §551.072: Deliberation about real property
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO ACTION TAKEN

12. Update, discuss and/or take appropriate action on acquisition of real property

Members of the Board heard from:
 Chief Financial Officer Smith

MOTION: Approve the purchase of real property located at 4800 Doss Road according to the terms negotiated by staff.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

14. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:
 Commissioner Paula S. Barr, President

RESULT: DISCUSSED

15. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

RESULT: NONE TO BE DISCUSSED

16. Fire Chief's Report

- Standard of Cover Update

Members of the Board heard from:
Commissioner Paula S. Barr, President
Commissioner Larry Sartin, Assistant Treasurer
Fire Chief Robert B. Abbott
Assistant Fire Chief Trubee
Chief Financial Officer Smith

RESULT: DISCUSSED

17. Election of board officers

Members of the Board heard from:
Commissioner Paula S. Barr, President
Chief Financial Officer Smith

MOTION: Approve the nomination of Shiloh Newman as Board President.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Assistant Treasurer

AYES: Paula S. Barr, Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton

MOTION: Approve the nomination of Larry Sartin as Board Vice President.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Paula S. Barr

SECONDER: Commissioner Shiloh Newman, President

AYES: Shiloh Newman, Matt Womack, Larry Sartin, Jessica Clinton, Paula S. Barr

The Board of Travis County Emergency Services No. 6 will consist of Commissioner Shiloh Newman, President; Commissioner Larry Sartin, Vice President; Commissioner Matt Womack, Treasurer; Commissioner Jessica Clinton, Secretary/Assistant Treasurer, and Commissioner Paula S. Barr.

18. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Paula S. Barr

Chief Financial Officer Smith

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

08-24-2023

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary