



**TRAVIS COUNTY EMERGENCY SERVICES
DISTRICT NO. 6**

**Regular Session Minutes
Thursday, November 16, 2023**

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 1:03 p.m. on Thursday, November 16, 2023 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary-Asst. Treasurer	Absent
Commissioner Paula S. Barr	Board Member	Present

2. Safety awareness

Fire Chief Abbott reminded everyone that winter weather will soon be approaching and to top off your propane tanks and have food and emergency items that will last for at least 72 hours.

3. Public comment

None.

4. Personnel recognition

Fire Chief Abbott introduced Gus Reyna, the new CRC, and commended Battalion Chief Eric Carlson and Captain Jonathan Bohot for completing the Fire Executive Management Training. He also commended Tristan Monks for saving the life of a choking victim while off duty. Chief Abbott and Assistant Fire Chief Mike Prather talked about the success of Public Safety Day held on October 28.

CONSENT

5. Approve the minutes of the Thursday, October 26, 2023 Regular Session

6. Approve the October 2023 Investment Report

7. Approve expenditures over \$2,000

MOTION: Approve Consent Items 5-7 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Vice President
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Paula S. Barr
ABSENT: Jessica Clinton

8. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Fire Chief Abbott

RESULT: DISCUSSED

- Update, discuss and/or take appropriate action on Community Advisory Committee

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Fire Chief Abbott

RESULT: DISCUSSED

9. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matter
- B. Tex Govt. Code §551.074: Personnel matters – Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO EXECUTIVE SESSION NEEDED

10. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Chief Financial Officer Smith
Chief Human Resource Officer Deeny

11. Update, discuss and/or take appropriate action on Petitions to Release Properties from the Extraterritorial Jurisdiction of the City of Austin

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Fire Chief Abbott
Chief Financial Officer Smith

MOTION: Authorize the Board President to sign the Petitions to Release Properties from the Extraterritorial Jurisdiction of the City of Austin.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer
SECONDER: Commissioner Paula S. Barr, Board Member
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Paula S. Barr
ABSENT: Jessica Clinton

12. Update, discuss and/or take appropriate action on the 2009 Spartan Pumper Refurbishment Proposal

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Chief Financial Officer Smith

MOTION: Approve the 2009 Spartan Pumper Refurbishment Proposal as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Paula S. Barr, Board Member
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Paula S. Barr
ABSENT: Jessica Clinton

13. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

RESULT: **NONE TO DISCUSS**

14. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities
- SAFE-D 2024 Annual Conference, February 22-24, 2023, Irving Convention Center, Irving

Members of the Board heard from:

Commissioner Paula S. Barr, Board Member

RESULT: DISCUSSED

15. Update, discuss and/or take appropriate action on the Travis County Hazards Mitigation Plan, Community Risk Assessment and Standard of Cover

Members of the Board heard from:
Fire Chief Abbott
Assistant Chief Prather
Assistant Chief/Fire Marshal Trubee
Wildfire Mitigation Specialist Dunn

MOTION: Approve the Travis County Hazards Mitigation Plan as presented.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Paula S. Barr, Board Member

SECONDER: Commissioner Larry Sartin, Vice President

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Paula S. Barr

ABSENT: Jessica Clinton

MOTION: Adopt Resolution for Emergency Services District No 6 Approval of County Hazard Mitigation Plan read into record and signed by Board President Shiloh Newman.

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Paula S. Barr, Board Member

SECONDER: Commissioner Larry Sartin, Vice President

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Paula S. Barr

ABSENT: Jessica Clinton

16. Fire Chief's Report

Members of the Board heard from:
Commissioner Paula S. Barr, Board Member
Fire Chief Robert B. Abbott
Assistant Chief/Fire Marshal Trubee
Chief Financial Officer Smith

RESULT: DISCUSSED

17. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Shiloh Newman, President
Chief Financial Officer Smith

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

12-14-23

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary-Assistant Treasurer