



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Regular Session Minutes
Thursday, January 25, 2024

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 1:00 p.m. on Thursday, January 25, 2024 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary-Asst. Treasurer	Present
Commissioner Paula S. Barr	Board Member	Present

2. Safety awareness

Fire Chief Abbott reported that the weather is improving. Assistant Fire Chief/Fire Marshal Trubee reported on the large number of multi-family complexes whose fire sprinklers froze in the last cold weather event.

3. Public comment

None.

4. Personnel recognition

Fire Chief Abbott congratulated Tri-City Emergency Manager Waheeda Yousofzoy for achieving her Certified Emergency Management credentialing.

5. Administer Oath of Office to reappointed commissioners

Commissioner Shiloh Newman administered the oath of office to reappointed commissioners Jessica Clinton, Larry Sartin and Matt Womack.

CONSENT

6. Approve the minutes of the Thursday, December 14, 2023 Regular Session

7. Approve the December 2023 Financial Report

8. Approve the December 2023 Investment Report

9. Approve expenditures over \$2,000

MOTION: Approve Consent Items 6-9 as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Matt Womack, Treasurer

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Paula S. Barr

10. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Update, discuss and/or take appropriate action on Legislative Strategic Plan

Members of the Board heard from:

Commissioner Larry Sartin

Fire Chief Abbott

RESULT: **DISCUSSED**

- Update, discuss and/or take appropriate action on Community Advisory Committee

Members of the Board heard from:

Chief Financial Officer Smith

RESULT: **DISCUSSED**

11. Update and/or discuss ongoing District construction projects

Members of the Board heard from:

Commissioner Shiloh Newman

Commissioner Larry Sartin

Commissioner Paula S. Barr

Fire Chief Abbott

Assistant Fire Chief Prather

Chief Financial Officer Smith

RESULT: **DISCUSSED**

12. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from:

Commissioner Paula S. Barr

Fire Chief Abbott

RESULT: DISCUSSED

13. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities
- SAFE-D 2024 Annual Conference, February 22-24, 2023, Irving Convention Center, Irving

Members of the Board heard from:
Commissioner Shiloh Newman
Commissioner Paula S. Barr
Fire Chief Abbott

RESULT: DISCUSSED

14. Update, discuss and/or take appropriate action on the Community Risk Assessment and Standard of Cover

Members of the Board heard from:
Commissioner Paula S. Barr
Fire Chief Abbott
Assistant Fire Chief/Fire Marshal Trubee

MOTION: Approve the Community Risk Assessment and Standard of Cover as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin, Assistant Treasurer

SECONDER: Commissioner Paula S. Barr, Board Member

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Paula S. Barr

15. Fire Chief's Report

Members of the Board heard from:
Commissioner Paula S. Barr
Fire Chief Abbott
Assistant Fire Chief Prather
Assistant Fire Chief/Fire Marshal Trubee
Lieutenant Taylor Wade

RESULT: DISCUSSED

16. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners

announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- A. Tex Govt. Code §551.074: Deliberation about personnel matter
- B. Tex Govt. Code §551.074: Personnel matters – Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- C. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO ACTION TAKEN

17. Update, discuss and/or take appropriate action on Fire Chief’s annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:
Chief Human Resource Officer Deeny

RESULT: NO ACTION TAKEN

18. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Shiloh Newman
Chief Financial Officer Smith

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

02-15-2024

Date of Approval



Jessica Clinton, Secretary-Assistant Treasurer