



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Regular Session Minutes
October 22, 2025

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:30 p.m. on Wednesday, October 22, 2025 at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Angela Grossman	Assistant Treasurer	Present

2. Safety awareness

Communications Director Rachel Neutzler spoke on the burn ban and reminded everyone to check into scheduling an ignitions assessment at your home. She also discussed Halloween safety.

3. Public comment

None

4. Personnel recognition

Fire Chief Abbott congratulated Battalion Chief Rygg for attaining his TFCA Certified Fire Executive status.

CONSENT

5. Approve the minutes of the Wednesday, September 24, 2025 Regular Session

6. Approve the Quarterly Investment Report ending September 30, 2025

MOTION: I move to approve Consent Items 5-6 as presented.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Matt Womack, Treasurer

SECONDER: Commissioner Larry Sartin, Vice President

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

7. Update, discuss and/or take appropriate action on changes to Health & Safety Code Section 775.073(b) for board approval of expenditures of more than \$50,000

Members of the Board heard from:

Commissioner Newman

Commissioner Grossman

Assistant Fire Chief Trubee

Chief Financial Officer Smith

Communications Director Neutzler

MOTION: I make a motion to set board approval of expenditures to be any expenditures over \$5,000.00 per changes to Health & Safety Code Section 775.073(b).

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Angela Grossman, Assistant Treasurer

SECONDER: Commissioner Larry Sartin, Vice President

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

8. Approve expenditures over \$2,000

MOTION: I move to approve recurring expenditures over \$5,000.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Jessica Clinton, Secretary

SECONDER: Commissioner Matt Womack, Treasurer

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

9. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- a. Tex Govt. Code §551.074: Deliberations about personnel matters
- b. Tex Govt. Code §551.074: Personnel matters – Adjustment of non-CBA personnel salary grade ranges
- c. Tex Govt. Code §551.074: Personnel matters – Fire Chief – Annual review/evaluation, compensation package adjustment and employment agreement
- d. Tex Govt. Code §551.072: Deliberations about real property
- e. Tex Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO ACTION TAKEN

10. Discuss and/or take appropriate action on adjustment of non-CBA personnel salary grade range

Members of the Board heard from:

Commissioner Newman

Commissioner Clinton

Commissioner Grossman

Fire Chief Abbott

Chief Financial Officer Smith

MOTION: I move to approve the non-CBA employee salary grade range adjustments.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Angela Grossman, Assistant Treasurer

SECONDER: Commissioner Jessica Clinton, Secretary

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

11. Update, discuss and/or take appropriate action on Fire Chief's annual review/evaluation, compensation package adjustment and employment agreement

Members of the Board heard from:

Commissioner Newman

Chief Human Resource Officer Deeny

RESULT: DISCUSSED

12. Update, discuss and/or take appropriate action on Consultant Agreement between Jeffrey M. Shapiro and Travis County ESD No. 6

MOTION: I move to approve the Consultant Agreement between Jeffrey M. Shapiro and Travis County ESD No. 6.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin, Vice President

SECONDER: Commissioner Jessica Clinton, Secretary

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

13. Appoint five residents or owners of businesses in the territory of the District to serve as members of an Appeals Commission

Members of the Board heard from:

Commissioner Grossman

Fire Chief Abbott

Assistant Fire Chief Trubee

Chief Financial Officer Smth

MOTION: I move to approve the reappointments of Jerry Stein, Clay Strange, Jerry Schmeil, Debbie Tanner-Jacobs and Mike Doty, residents and/or owners of businesses in the territory of

the District, to serve as members of the Appeals Commission per the Fire Chief's recommendation

RESULT: APPROVED (UNANIMOUS)

MOVER: Commissioner Jessica Clinton, Secretary

SECONDER: Commissioner Matt Womack, Treasurer

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton, Angela Grossman

14. Update, discuss and/or take appropriate on District construction projects

Members of the Board heard from:

Fire Chief Abbott

Chief Financial Officer Smith

RESULT: DISCUSSED

15. Update and/or discuss the future of Lake Travis Fire Rescue EMS service delivery options within Travis County ESD No. 6 boundaries

Members of the Board heard from:

Fire Chief Abbott

16. Update, discuss and/or take appropriate action on merging with Travis County Emergency Service District No. 8

Members of the Board heard from:

Fire Chief Abbott

RESULT: DISCUSSED

17. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Legislative update

Members of the Board heard from:

Commissioner Grossman

RESULT: DISCUSSED

- Community Advisory Committee (CAC) update

Members of the Board heard from:

Commissioner Newman

Commissioner Sartin

Commissioner Clinton

Chief Financial Officer Smith

Communications Director Neutzler

RESULT: DISCUSSED

18. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

RESULT: TABLED

19. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D)

- Commissioner training opportunities

Members of the Board heard from:
Commissioner Clinton
Fire Chief Abbott

RESULT: DISCUSSED

20. Fire Chief's Report

Members of the Board heard from:
Fire Chief Abbott

RESULT: DISCUSSED

21. Commissioners interests and future agenda items

Members of the Board heard from:
Commissioner Newman
Chief Financial Officer Smith

RESULT: DISCUSSED

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Approved by the Board of Commissioners:

11-19-2025

Date of Approval

Jessica Clinton

Jessica Clinton, Secretary