



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes March 25, 2026

1. Call to Order

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:30 p.m. on Wednesday, March 25, 2026, at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Angela Grossman	Assistant Treasurer	Present

2. Safety awareness

Chief Communications Officer, Rachel Neutzler, spoke regarding wildfire prevention in residential areas.

3. Public comment

None

4. Personnel recognition

Chief Abbott announced Battalion Chief, Clay Phillips retired on 3/21 after 29 years of service.

CONSENT AGENDA:

5. Approve the minutes from February 25, 2026 Regular Session

6. Approve the February 2026 Financial Report

7. Approve expenditures over \$5,000

MOTION: I move to approve Consent Agenda Items 5 through 7.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman, Assistant Treasurer
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

8. Update from Travis County Executive Director, Charles Brotherton.

Members of the Board heard from Travis County Executive Director, Charles Brotherton on various County matters related to LTFR.

RESULT: DISCUSSED

9. Update, discuss and accept the Audit for Fiscal Year 2025 (Financial Statements for the Year ended September 30, 2025 and Independent Auditors' Report by Maxwell, Locke and Ritter, LP)

Members of the Board heard from Jimmy Romell, MLR Partner.

MOTION: I move to accept the Audit for Fiscal Year 2025.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Vice President
SECONDER: Commissioner Matt Womack, Treasurer
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

10. Update and discuss ongoing District construction projects.

Members of the Board heard from Chief Financial Officer, Sharon Smith.

RESULT: DISCUSSED

11. Update, discuss and/or take appropriate action on the future of Lake Travis Fire Rescue EMS service delivery options within the District's boundaries

Members of the Board heard from Chief Abbott and Commissioner Newman.

The meeting was recessed at 5:34 pm and reconvened at 5:48pm.

MOTION: I move to appoint Commissioners Newman and Grossman to the EMS Steering Committee with the focus of long range financial planning, governance, and geopolitical external stakeholder alignment. Additionally, Commissioners Sartin, Clinton and Womack will be appointed to subcommittees for specific topics to be determined by Chief and the President.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin, Vice President
SECONDER: Commissioner Jessica Clinton, Secretary
AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

12. Executive Staff Report

Members of the Board heard from:
Fire Chief, Robert Abbott
Assistant Fire Chief, Mike Prather
Chief Financial Officer, Sharon Smith
Chief Communications Officer, Rachel Neutzler

Assistant Chief Glenn Trubee and Chief Human Resources Officer Virginia Deeny were not present.

RESULT: DISCUSSED

13. Executive Session (No public discussion on these items)

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- Tex Govt. Code §551.074: Deliberation about personnel matters
- Text Govt. Code §551.071: Consult with attorneys – Regarding any matters on this agenda

RESULT: NO EXECUTIVE SESSION NEEDED

14. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work

- Legislative update

Members of the Board heard from Commissioner Grossman.

RESULT: DISCUSSED

- Community Advisory Committee (CAC) update

Members of the Board heard from Commissioner Clinton.

RESULT: DISCUSSED

15. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Members of the Board heard from Commissioner Sartin.

RESULT: DISCUSSED

16. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D) including Commissioner training opportunities

Members of the Board heard from Commissioner Clinton.

RESULT: DISCUSSED

17. Commissioners' interests and future agenda items

Members of the Board heard from Chief Financial Officer Smith.

RESULT: DISCUSSED

ADJOURN

Approved by the Board of Commissioners:

04/22/26
Date of Approval

Jessica Clinton
Jessica Clinton, Secretary