



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes June 24, 2026

1. **Establish Quorum and Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:30 p.m. on Wednesday, June 24, 2026, at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Angela Grossman	Assistant Treasurer	Present

2. **Safety Awareness**

Chief Abbott delivered the safety message regarding safety measures related to the 4th of July. He also highlighted the new monthly Communications Department report.

3. **Public Comment**

No public comment.

4. **Personnel Recognition**

No personnel recognition.

CONSENT AGENDA:

5. **Approve the minutes of the Wednesday, April 22, 2026 Regular Session**

6. **Approve the April 2026 Financial Report**

7. **Approve expenditures over \$5,000**

MOTION:	I move to approve Consent Agenda Items 5 through 7.
RESULT:	APPROVED (UNANIMOUS)
MOVER:	Commissioner Larry Sartin
SECONDER:	Commissioner Matt Womack
AYES:	Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

8. Investment Committee meeting: Update, discuss and/or take appropriate action on Investment Policy

Sharon Smith, CFO, presented the investment policy that is required by law to be reviewed annually. There were no changes to the policy this year.

MOTION: I move to adopt the resolution approving the District's investment policy and investment strategies contained therein, and it has been determined that no amendments to the policy are necessary at this time.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Angela Grossman

SECONDER: Commissioner Jessica Clinton

AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

9. Update, discuss and/or take appropriate action on selection of general contractor, award of contract, and execution of a general contractor agreement for Logistics Warehouse Construction Project

The Board heard from Sharon Smith, CFO, who stated that they are still reviewing the 11 submitted bids. The final two to three general contractors will be interviewed next month. It's expected that the general contractor agreement will be ready to review at the next commissioner board meeting.

RESULT: **DISCUSSED**

10. Update, discuss and/or take appropriate action on District construction projects

Sharon Smith, CFO, provided an update regarding construction projects.

RESULT: **DISCUSSED**

11. Update, discuss and/or take appropriate action on the future of Lake Travis Fire Rescue EMS service delivery options within the District's boundaries

Chief Abbott is compiling the candidates for the EMS Steering Committee with a plan to meet in July.

RESULT: **DISCUSSED**

12. Update, discuss and/or take appropriate action on the purchase of two ambulances

Chief Abbott and Captain Ted Harris presented the selection process and design specifications for the new ambulances.

MOTION: I move to authorize the Fire Chief, or his designee, to proceed with the purchase of two ambulances, including selection of the vendor and specifications, provided that the total expenditure remains within the approved budget.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin

SECONDER: Commissioner Angela Grossman

ROLL CALL AYES: Shiloh Newman, Larry Sartin, Matt Womack, Jessica Clinton & Angela Grossman

13. Executive Staff Update

Members of the Board heard from:
Assistant Fire Chief, Mike Prather
Chief Financial Officer, Sharon Smith

RESULTS: DISCUSSED

14. Executive Session

Executive Session began at 5:03pm

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- Tex. Gov't Code §551.071: Consult with attorneys – Regarding Family and Medical Leave Act (FMLA) benefits provided to all District employees
- Tex. Gov't Code §551.071: Consult with attorneys – Regarding administrative and procedural matters pertaining to consistency with the Texas Open Meetings Act
- Tex. Gov't Code §§ 551.071 and 551.074: Consult with attorneys and deliberation about personnel matters – Regarding the semi-annual review of the Fire Chief
- Tex. Gov't Code §551.071: Consult with attorneys – Regarding any matters on this agenda

Executive Session concluded at 7:24pm

15. Update, discuss and/or take appropriate action on revisions to the Family and Medical Leave Act (FMLA) benefits provided to all District employees

RESULT: TABLED

16. Update, discuss and/or take appropriate action related to the semi-annual review of the Fire Chief

RESULT: TABLED

17. Update, discuss and/or take appropriate action related to Board communication practices and opportunities to improve transparency, consistency, and effectiveness of Board communications

RESULT: TABLED

18. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work:

- Legislative update
- Community Advisory Committee (CAC) update

The Board received updates regarding legislative matters from Commissioner Grossman and a CAC update from Commissioner Clinton.

RESULT: DISCUSSED

19. Update, Discuss and/or Take Appropriate Action on Texas State Association of Fire Emergency Districts (SAFE-D) including Commissioner Training Opportunities

The Board received updates regarding SAFE-D from Commissioner Grossman.

RESULT: DISCUSSED

20. Update, Discuss and/or Take Appropriate Action on Travis County ESD Commissioners Council (ESDCC)

RESULT: DISCUSSED

21. Commissioners' interests and future agenda items

Members of the Board heard from Chief Financial Officer Smith regarding future agenda items and meeting dates.

RESULT: DISCUSSED

22. Adjournment

There being no further business, the meeting was adjourned by Commissioners Clinton and Womack.

Travis County Emergency Services District No. 6 does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of accommodation is encouraged to contact the Fire Chief for the District at 512-266-2533 to make proper arrangements.

Approved by the Board of Commissioners:

_____07/29/2026_____
Date of Approval

Jessica Clinton
Jessica Clinton, Secretary