



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes August 26, 2026

1. **Establish Quorum and Call to Order**

With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:30 p.m. on Wednesday, August 26, 2026, at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Angela Grossman	Assistant Treasurer	Present

2. **Safety Awareness**

Chief Abbott shared a safety message regarding the August heat and the potential for increased wildfires from activities that cause emissions.

3. **Public Comment**

No public comment.

4. **Personnel Recognition**

Chief Abbott recognized the Fleet Department for their work regarding the new fire truck.

Chief Prather also recognized several paramedic employees for completing a year long class at Central College.

CONSENT AGENDA:

5. **Approve the minutes of the Wednesday, July 29, 2026 Regular Session**

6. **Approve the minutes of Wednesday, August 12, 2026 Special Session Meeting**

7. **Approve the July 2026 Financial Report**

8. **Approve expenditures over \$5,000**

MOTION: I move to approve Consent Agenda Items 5 through 8.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman
SECONDER: Commissioner Larry Sartin
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

PRESENTATION/ACTION AGENDA:

9. Update, discuss and/or take appropriate action on the Community Risk Assessment Plan

The Board heard from Assistant Chief/Fire Marshal Glenn Trubee and Chief Abbott regarding the Community Risk Assessment Plan. This report will be published on the LTFR website within the next week. The Board requested to review the plan from now until the September Board meeting.

10. Update, discuss and/or take appropriate action on ad valorem tax rates for 2026

- Set 2026 tax rate for Maintenance and Operations
- Set 2026 tax rate for Debt Service
- Set total tax rate for 2026
- Record Vote

RESULT: TABLED for Special Session meeting in September

11. Resolution to approve, adopt and order the ad valorem tax rates for 2026

- Record Vote

RESULT: TABLED for Special Session meeting in September

12. Update, discuss and/or take appropriate action on District construction projects

The Board was provided a construction update by Chelsea Maldonado, Project Manager with Turner & Townsend Heery, LLC.

RESULT: DISCUSSED

13. Update, discuss and /or take appropriate action on the rental of a warehouse for fleet maintenance

The Board heard from CFO Sharon Smith regarding the need for fleet maintenance to have additional space to conduct operations via a rented warehouse until their new facility is completed.

MOTION: I move to approve the Board President and Fire Chief to negotiate a rental agreement for a fleet maintenance warehouse once vetted by the District's attorney.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin
SECONDER: Commissioner Jessica Clinton
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

14. Update, discuss and/or take appropriate action on the future of Lake Travis Fire Rescue EMS service delivery options within the District's boundaries

The Board heard from Chief Abbott. The first kickoff meeting was held on August 20th. Sub-committees have begun meeting and will report progress on a monthly basis.

15. Executive Staff Report

The Board heard from:

Assistant Chief Mike Prather

Assistant Chief/Fire Marshal Glenn Trubee

CFO Sharon Smith

16. Executive Session

Executive Session began at 4:59pm

The Travis County Emergency Services District No. 6 Board of Fire Commissioners will consider the following items in Executive Session. The Commissioners may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during Executive Session. No action may be taken on any items considered during Executive Session.

- Tex. Gov't Code §551.071: Consult with attorneys and §551.074 – Personnel matters- Regarding Fire Chief's plan for reassignment of personnel duties
- Tex. Gov't Code §551.071: Consult with attorneys and §551.074 – Personnel matters- Regarding Fire Chief/Chief Executive Officer job description
- Tex. Gov't Code §551.071: Consult with attorneys - Regarding Bee Cave Public Safety Project
- Tex. Gov't Code §§ 551.072: Deliberation about purchase of real property within jurisdictional boundaries of the District
- Tex. Gov't Code §551.071: Consult with attorneys – Regarding any matters on this agenda

Executive Session concluded at 6:54pm

17. Update, discuss and/or take appropriate action on Fire Chief/Chief Executive Officer updated job description

The Board heard from Chief Abbott regarding revising his job description and for this job description to be used when posting for a new fire chief.

RESULT: TABLED

18. Update, discuss and/or take appropriate action regarding Bee Cave Public Safety Project

The Board heard from Board President Shiloh Newman that LTFR is working with the City of Bee Cave to revise their interlocal agreements related to the station.

RESULT: DISCUSSED

19. Update, discuss and/or take appropriate action on the purchase of real property within jurisdictional boundaries of the District

The Board heard from Assistant Chief Mike Prather, regarding potential properties to purchase for temporary housing for Station 602 during construction of the new station.

MOTION: I move to approve the Board President and Fire Chief to negotiate the purchase of real property for the purpose of housing Station 602 staff during the construction of the new station.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin

SECONDER: Commissioner Angela Grossman

AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

20. Discuss, consider and take action to approve Order amending District bylaws concerning issuing notice of regular meeting and revising the regular meeting date and time of the District

The Board heard from Mattie Neira with Lloyd Gosselink Rochelle & Townsend, P.C. suggesting amending some of the District bylaws in relation to the Board's regular meeting date and agenda posting requirements of the Open Meetings Act.

MOTION: I move to adopt the resolution approving the Amended Bylaws and Policies and Procedures of the Board of Commissioners as presented.

RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Larry Sartin

SECONDER: Commissioner Matt Womack

AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

21. Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work:

- Community Advisory Committee (CAC) update
- Legislative update

The Board received updates regarding legislative matters from Commissioner Grossman and a CAC update from Commissioner Clinton.

RESULT: DISCUSSED

22. Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D) including Commissioner Training Opportunities

The Board received updates regarding SAFE-D from Commissioner Grossman.

RESULT: DISCUSSED

23. Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)

Commissioner Sartin confirmed that no meetings have been scheduled.

RESULT: DISCUSSED

24. Commissioners' interests and future agenda items

Members of the Board heard from CFO Sharon Smith regarding future agenda items and meeting dates.

RESULT: DISCUSSED

21. Adjournment

There being no further business, the meeting was adjourned at 7:13pm by Commissioner Clinton and seconded by Commissioner Womack.

Travis County Emergency Services District No. 6 does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of accommodation is encouraged to contact the Fire Chief for the District at 512-266-2533 to make proper arrangements.

Approved by the Board of Commissioners:

_____09/23/26_____
Date of Approval

Jessica Clinton
Jessica Clinton, Secretary