TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Session Minutes
September 23, 2026

1. **Establish Quorum and Call to Order**
   With a quorum present, the regular session meeting of Travis County ESD No. 6 was called to order by Commissioner Newman at 4:30 p.m. on Wednesday, September 23, 2026, at Lake Travis Fire Rescue Headquarters, 15304 Pheasant Lane, Austin, Travis County, Texas 78734.

Commissioner Shiloh Newman	President	Present
Commissioner Larry Sartin	Vice President	Present
Commissioner Matt Womack	Treasurer	Present
Commissioner Jessica Clinton	Secretary	Present
Commissioner Angela Grossman	Assistant Treasurer	Present

2. **Safety Awareness**
   Chief Information Officer, Rachel Neutzler, shared a safety message regarding testing fire alarms and establishing a family escape plan in case of a fire.

3. **Public Comment**
   No public comment.

4. **Personnel Recognition**
   Assistant Chief Prather recognized Tyler Moore with the Life Saving Award.

CONSENT AGENDA:

5. **Approve the minutes of the Wednesday, August 26, 2026 Regular Session**

6. **Approve the minutes of Wednesday, September 2, 2026 Special Session Meeting**

7. **Approve the August 2026 Financial Report**

8. **Approve expenditures over $5,000**

MOTION: I move to approve Consent Agenda Items 5 through 8.
RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Matt Womack
SECONDER: Commissioner Angela Grossman
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

PRESENTATION/ACTION AGENDA:

9. <u>Update, discuss and/or take appropriate action on Maxwell Locke & Ritter LLP Audit Engagement Agreement</u>

The Board heard from CFO Sharon Smith regarding the upcoming audit being conducted by Maxwell Locke & Ritter LLP.

MOTION: I make a motion to approve the Maxwell, Locke & Ritter audit engagement agreement and authorize the Board President to sign the agreement.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman
SECONDER: Commissioner Larry Sartin
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

10. <u>Update, discuss and/or take appropriate action on Reserve Transfers</u>

CFO Sharon Smith proposed various reserve transfers.

MOTION: I move to assign the following:

1. an additional $300,000 of reserves to the District's operations reserve and
2. an additional $2,685,239 of reserves to the District's capital acquisition

I move to commit the following:

1. an additional $98,000 of reserves to the District's earned sick time liability reserve, and
2. an additional $116,000 of reserves from the District's earned vacation liability reserve, and
3. an additional $100,000 of reserves from the District's HB4144 liability reserve.

I move to approve the transfer of $614,000 to the TexPool investment reserve account as presented.

RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman
SECONDER: Commissioner Larry Sartin
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

11. <u>Update, discuss and/or take appropriate action on Fiscal Year 2027 10-Year Financial and Capital Improvement Plan.</u>

CFO Sharon Smith presented the Fiscal Year 2027 10 Year Financial and Capital Improvement Plan to the Board.

MOTION: I move to approve the Fiscal Year 2027 10-Year Financial Plan and Capital Improvement Plan.
RESULT: **APPROVED (UNANIMOUS)**

MOVER: Commissioner Jessica Clinton
SECONDER: Commissioner Angela Grossman
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

12. Update, discuss and/or take appropriate action on Fiscal Year 2027 Budget

CFO Sharon Smith presented the Fiscal Year 2027 Budget to the Board.

MOTION: I make a motion to adopt the Fiscal Year 2027 Budget.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Larry Sartin
SECONDER: Commissioner Jessica Clinton
AYES: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

13. Update, discuss and/or take appropriate action on setting the ad valorem tax rates for 2026

- **Set 2026 tax rate for Maintenance and Operations**
- **Set 2026 tax rate for Debt Service**
- **Set total tax rate for 2026**
- **Record Vote**

CFO Sharon Smith presented the proposed various tax rates to the Board.

MOTION: I move that the property tax rate be increased by the adoption of a tax rate of $0.093639 for each hundred dollars of taxable value, which is effectively a 3.6% increase in the tax rate.

Such tax rate is allocated $0.089934 per $100 valuation of the appraised property within the boundaries of the District for Maintenance and Operations and $0.003705 per $100 valuation of the appraised property within the boundaries of the District for Debt Services as provided in the proposed Resolution to be signed by the Board President.

RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman
SECONDER: Commissioner Matt Womack
RECORDED VOTE: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

14. Resolution to approve, adopt and order the ad valorem tax rates for 2026

- **Record Vote**

MOTION: The Board approves Resolution 2026-03 to approve, adopt and order the ad valorem tax rates for 2026.
RESULT: **APPROVED (UNANIMOUS)**
MOVER: Commissioner Angela Grossman
SECONDER: Commissioner Jessica Clinton
RECORDED VOTE: Shiloh Newman, Larry Sartin, Jessica Clinton, Matt Womack & Angela Grossman

15. **Update, discuss and/or take appropriate action on the Community Risk Assessment Plan**
This was a topic that was revisited from last month and to allow the Commissioners to review and ask further questions about the plan.

RESULT: DISCUSSED

16. **Update, discuss and /or take appropriate action on the District's Communication Report**
The Board heard from CIO Rachel Neutzler regarding the District's formalized strategic communication plan including public and internal communications, and crisis management. This plan will be reviewed annually.

RESULT: DISCUSSED

17. **Update, discuss and/or take appropriate action on District construction projects**
Chelsea Maldonado with Turner & Townsend Heery provided an update on all construction projects.

RESULT: DISCUSSED

18. **Update, discuss and/or take appropriate action on the future of Lake Travis Fire Rescue EMS service delivery options within the District's boundaries**
Chief Abbott updated the Board that the EMS Steering Sub Committees are meeting and that the next meeting for all EMS Steering Committee members is 9/30.

RESULT: DISCUSSED

19. **Executive Staff Report**
The Board heard from:
Assistant Chief Mike Prather
Assistant Chief/Fire Marshal Glenn Trubee
CFO Sharon Smith
CIO Rachel Neutzler

20. **Executive Session**
Executive Session began at 5:28pm

The Travis County Emergency Services District No. 6 Board of Fire Commissioners considered the following items in Executive Session. No action was taken on any items considered during Executive Session.

- Tex. Gov't Code §551.071: Consult with attorneys and §551.074 – Personnel matters regarding Fire Chief/Chief Executive Officer job description
- Tex. Gov't Code §551.071: Consult with attorneys – Regarding Bee Cave Public Safety Project
- Tex. Gov't Code §§ 551.072: Deliberation about purchase of real property within jurisdictional boundaries of the District

Executive Session concluded at 6:12pm

21. **Update, discuss and/or take appropriate action on Fire Chief/Chief Executive Officer updated job description**

    This topic was tabled and will be discussed at next month's Board meeting.

    RESULT: TABLED

22. **Update, discuss and/or take appropriate action regarding Bee Cave Public Safety Project**

    RESULT: TABLED

23. **Update, discuss and/or take appropriate action on the purchase of real property within jurisdictional boundaries of the District**

    RESULT: TABLED

24. **Update, discuss and/or take appropriate action on Board Educational Sub-Committees' work:**
    - **Community Advisory Committee (CAC) update**
    - **Legislative update**

    The Board received updates regarding legislative matters from Commissioner Grossman and a CAC update from Commissioner Clinton.

    RESULT: DISCUSSED

25. **Update, discuss and/or take appropriate action on Texas State Association of Fire Emergency Districts (SAFE-D) including Commissioner Training Opportunities**

    The Board received updates regarding SAFE-D from Commissioner Grossman.

    RESULT: DISCUSSED

26. **Update, discuss and/or take appropriate action on Travis County ESD Commissioners Council (ESDCC)**

    Commissioner Sartin confirmed that no meetings have been scheduled.

    RESULT: DISCUSSED

27. **Commissioners' interests and future agenda items**

    Members of the Board heard from CFO Sharon Smith regarding future agenda items and meeting dates.

    RESULT: DISCUSSED

21. **Adjournment**

    There being no further business, the meeting was adjourned at 6:21 pm by Commissioner Sartin.

Travis County Emergency Services District No. 6 does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of accommodation is encouraged to contract the Fire Chief for the District at 512-266-2533 to make proper arrangements.

Approved by the Board of Commissioners:

___10/28/26_____
Date of Approval

Jessica Clinton
Jessica Clinton, Secretary